



PAC AGM Meeting Minutes

Sandy Hill Elementary School

May 25, 2026

In person and Zoom 7:00 to 8:15

Attendance:

Virtual: Alicia, Jennifer, Sam, Cassaundra Bonelli, Richard Cormier.

In person: Aimee Miedema, Brooke Kuyer, Jennie Kaliciak, Carolyn Goor, Philip Osler, Barbi, Naomi Mulawka, Jennifer Shaw, Chelsea Muirhead, Kathy Asseltine, Chloe Buskell, Sienna Pedersen, Kelsey webb

Regrets: Jas Hundal

Approval for previous meeting minutes (April 2026):

The minutes were approved.

Principal's Report-Mme Portas

School Update

- Summary of activities and events from the past few weeks.
- Numerous staffing changes have occurred and additional changes are anticipated.

Planning for Next Year

- Community groupings will be established at the beginning of the school year, recognizing that significant student movement can occur over the summer.
- Split classes are anticipated, although the school continues to prioritize straight-grade classes whenever possible.
- Balancing student needs, including Individual Education Plans (IEPs), remains a key consideration when creating classes.

Year-End Activities

- IEP meetings are underway.
- Learning updates will be sent home.



- Several field trips are planned. Families were reminded that field trips are considered a privilege.
- Parents wishing to volunteer are reminded to complete a Criminal Record Check (CRC).

Leaving Ceremony

- A school-wide assembly will honour Grade 5 students, departing staff members, and parents who have provided significant support to the school.
- The assembly will begin at 11:00 a.m., following recess.

Committee Report/Updates

Fundraising Report

- Fundraising efforts were successful throughout the year.
- Proposed new fundraisers for next year include a Halloween Dance.
- The PAC hopes to establish a fundraising calendar in September.
- Additional movie nights are being considered.
- Parents are encouraged to help clean up after events to model responsibility and environmental stewardship for students.

Christmas Market Shoppe

- Discussion regarding the possibility of maintaining a donation box throughout the year for item collection.

Grade 5 Fundraisers

- A fundraising timeline will be developed to coordinate Grade 5 fundraising efforts with PAC fundraising activities.
- Grade 5 students will continue to assist with distribution and related tasks.



Treasurer's Report/Budget Proposal - Phil

See attached.

Events Report- Barbi

Spring Fair Report

- 5 vendors participated.
- 9 sponsors supported the event.
- 72 student volunteers assisted.
- 40 parent volunteers participated.
- 415 wristbands were sold.
- Total profit: approximately \$4,000.

Volunteer Needs

- More volunteers are required during the planning stages of large-scale events.
- Without additional volunteer support, events of this size may not be sustainable in future years.

Hot Lunch Update - Kathy

Sports Day

- A coffee truck will be attending Sports Day and Boston Pizza/Booster Juice available on Hot Lunch



Election of Executive Positions

Position	Elected Member
Chair	Kathy A.
Vice Chair	Brooke
Treasurer	Phil
Secretary	Jas
Fundraising Coordinator	Jenni
AssR Fundraising Coordinator	Vacant
Events Coordinator	Vacant
Assistant Coordinator	Vacant
Social Media/Communications	Aimee
District PAC Representative	Chelsea
Hot Lunch Coordinator	Alicia

Open Discussion:

Grade 5 Ceremony

- The ceremony will include many of the same elements as previous years, including:
 - Red carpet entrance
 - Diplomas
 - Decorations provided by the Grade 5 Committee
 - Photo booth opportunities
- The intent is for the entire school community to celebrate and honour the Grade 5 students.
- Ceremony location is still to be determined and may be held at Sandy Hill or Bateman.



Storage Concerns

- The storage sea can has experienced mold issues; new ventilation has recently been installed.
- The school may lose access to the current storage portable if it is reassigned to another school.
- A long-term storage solution will need to be determined, as the sea can may become the primary storage option.

PAC Funding Approval

A motion was presented to support the purchase of a projector and screen for the school.

- Estimated cost: \$10,000
- Motion carried unanimously.

Bullying Concerns

- Parents attending virtually raised concerns regarding bullying.
- Discussion took place regarding supports and ongoing awareness.

Grade 5 Ceremony

- Additional questions and concerns were raised about the Grade 5 Ceremony.
- Shelley provided clarification regarding ceremony plans and expectations.

Field Trip Uniform Suggestion

- A suggestion was made to introduce "field trip uniforms" or matching apparel to help staff more easily identify and keep track of students during off-site activities.

Next Meeting: September 2026

Zoom Link:

<https://us02web.zoom.us/j/81569525936?pwd=TShjvnpbeCsZOKbRC7ZDBu1gLw48x>.

Parent volunteers needed. If parents are interested, please contact us!



Shining with Pride ~ Rayonne avec fierté

Follow Us on

Facebook: <https://www.facebook.com/profile.php?id=61551447533239>

Follow Us on Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net

Sandy Hill Fundraising Report May 2026

Summary

Fundraiser	Timeline	Profit
Community Values	Sept. 24 - Oct. 17	\$3359.30
Panago Gift Certificates	October	502.00
Growing Smiles Poinsettia	November	265.58
Purdys Chocolates	November	692.48
Christmas Market	December	\$1850.00
Christmas Canucks Raffle	December	421.13
Movie Night	January	\$1000.00
Valentines Bake Sale	February	\$1043.00
Panago Gift Certificates	March	\$338.00
Spring Fair	May 1	\$4000.00
Break the Rules Day	TBD	
Hot Lunches (5)	Ongoing	\$2500.29
Mabels Labels	Ongoing	\$12.25
Popcorn Days (2)	Ongoing	\$600.34
Fifa Raffle	Ongoing	
Spirit Wear	Ongoing	
PAC Donations	Ongoing	\$604.00
	Total	\$17,188.37

Fundraising still to come:

- May hot lunch profits
- June hot lunch profits
- Fifa World Cup Raffle profits

Community Values

Cost \$35, \$22.05 to Community Values and \$12.95 to PAC.

- Fall fundraiser (Sept. 24-Oct. 17), 256 books sold, including 1 lost book which was found, and 1 free book

Profit: \$3359.30

Notes: Mel said that we have to send books home if we want to do it again, but it was very successful and they do cover a large portion of lost/damaged books. Bit of work for PAC, but recommend running again.

Panago Gift Certificates

Cost \$14, \$10 to Panago and \$4 to PAC.

- Fall fundraiser (Oct 1st - 22nd): 136 certificates sold with 3 lost certificates (\$42 expense to cover) for a profit of \$502.00 (544-42)
- Spring fundraiser (Feb 19th - March 6th): 102 certificates sold with 5 lost certificates (\$70 expense to cover) for a profit of \$338.00 (408-70)

Profit: \$ 840.00

Notes: Easy to run fundraiser with good participation. One of the higher kickbacks for vendor fundraisers. Recommend to keep running next year, but would like to solve issue of lost certificates

Growing Smiles Poinsettia Fundraiser

- Fall fundraiser (Oct 15th - Nov. 7th): 62 plants sold from 24 sales

Profit: \$265.58

Notes: Not many sales. Nice plants, and did not require much effort other than distributing. Would like to try a spring fundraiser as there are more options.

Purdy's Chocolates

Up to 25% of purchases go to PAC.

Fall Campaign (Nov 4 - 24), 23 sales

Profit: \$692.48

Notes: Not many sales, but did not require much effort other than distributing. Recommend continuing next year.

Christmas Market

\$2 per item, collect donations beginning late September.

Market scheduled December 10, 11 & 12 - 15 due to flood

Collected around \$1850.00 and donated \$500 to the food bank

Profit: \$~1850.00

Notes: So much fun! Required lots of volunteers, but so worth it for the kids!

Christmas Canucks Raffle

Canucks Raffle - 2 tickets for 1 game (2 prizes)

Profit: \$421.13

Movie Night

\$5/popcorn, includes entry, pre-ordered pizza. Pizza and candy available to purchase (ran out of pizza quickly). Parent/Adult must accompany student

Profit: around \$1000

Notes: Kids had a blast, quite a bit of day of work for PAC.

Valentines Bake sale

All baked goods were donated by parent volunteers, minor expenses as we already had cups, bags, containers etc.

Profit: \$1043.00

Notes: The Valentines Bake sale was very successful. There were 138 (\$276) of vouchers purchased ahead of time. Recommending to run this again next year. Iron out Hand in Hand students, make sure they bring their backpacks to the MPR.

Break the Rules Day

Students get the opportunity to "break the rules" for one day from a chosen list of rules (change your name, wear pajamas, etc.). Each rule they break is \$1 each or \$5 to break them all.

Profit: TBD

Notes: Always a great fundraiser, super easy to run, kids love it, great school wide participation, low cost to participate and brings in around \$1000. Recommending for next year.

Growing Smiles Plant Fundraiser

This fundraiser will be kept in mind for next year.

Spring Fair - May 1st

The Spring Fair was a huge success! Kids seem to already be talking about next year.

Profit: \$4000.00

Notes: Please speak with event coordinator for further feedback/questions regarding this event.

Hot Lunch

Hot lunches through hotlunches.net, six completed so far, one more scheduled for June

Current Profit: \$2500.29 (PAC donations not included in total)

Note: Profits do not include the May or June hot lunch as expenses have not been totalled at the time of report. Please speak with hot lunch coordinator for any feedback/questions on these events.

Mabel's Labels

20% of purchases go to PAC.

Current balance: \$41.92 (\$12.25 to be paid still, \$29.67 was included in the payout we received in September.

Very low uptake, no work for us though. I would like to try advertising this a bit more. Sign near lost and found, QR codes, etc.

Popcorn Days

Two completed this year

Profit: \$600.34 (PAC donations not included in total)

Notes: please speak with hot lunch coordinator for any feedback/questions on these events

Fifa World Cup

Raffle for tickets to Fifa World Cup

Current balance: \$ TBD

Notes: Fundraiser still in progress. Look ahead to possible events happening next year?

TREASURER'S REPORT - APRIL 2026

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Mar 31, 2026)		\$36,980.88
01-Apr-26		Parent Council Online (PayPal)		\$135.61	
02-Apr-26		Hot Lunch Cash Payment		\$12.00	
02-Apr-26	1129	Spring Fair Banners (Décor)	\$547.67		
06-Apr-26		Parent Council Online (Bambora)		\$394.00	
14-Apr-26		World Cup Raffle		\$609.67	
14-Apr-26	1130	Popcorn Day	\$105.52		
15-Apr-26		World Cup Raffle		\$458.18	
15-Apr-26		Parent Council Online (PayPal)		\$191.78	
16-Apr-26		World Cup Raffle		\$29.16	
17-Apr-26		Funky Friday Hoe Down		\$304.75	
17-Apr-26		World Cup Raffle		\$165.66	
17-Apr-26	1133	Hot Lunch (Polly Fox)	\$132.75		
17-Apr-26	1132	Hot Lunch (Golden Leaf)	\$2,341.61		
20-Apr-26		World Cup Raffle		\$82.74	
20-Apr-26		Parent Council Online (Bambora)		\$2,101.82	
21-Apr-26		World Cup Raffle		\$9.72	
22-Apr-26		World Cup Raffle		\$87.58	
22-Apr-26	1131	Hot Lunch (Save On)	\$193.17		
27-Apr-26		World Cup Raffle		\$126.86	
28-Apr-26		Abbotsford Bingo Association		\$426.87	
28-Apr-26		Spring Fair Float	\$400.00		
28-Apr-26		Spring Fair Sponsorship		\$200.00	
28-Apr-26	1135	Hot Lunch (Juice)	\$18.59		
28-Apr-26	1134	Teacher app\Spring fair	\$566.69		

29-Apr-26		World Cup Raffle			\$146.45	
30-Apr-26		World Cup Raffle			\$24.37	
30-Apr-26		Sandy Hill Spirit wear			\$58.00	
30-Apr-26		Sandy Hill Spirit wear			\$18.00	
		Total Income and Expenses		\$4,306.00	\$5,583.22	
				Ending Balance (as at Apr 30, 2026)		\$38,258.10
		COMMITMENTS ON ACCOUNT				
				Total Cash Available (as at Apr 30, 2026)		\$38,258.10

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Mar 31, 2026)		\$15,781.07
			Ending Balance (as at Apr 30, 2026)		\$15,781.07
		COMMITMENTS ON ACCOUNT			
		School Field trips			
			Total Cash Available (as at Apr 30, 2026)		\$15,781.07

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Mar 31, 2026)		\$165
			Total Cash Available (as at Apr, 30, 2026)		\$165

2026/2027 Recommendations

Proposed Fundraisers & Events for 2026/2027

- Community Values Book (End of September/ Early October)
- Panago Certificates (run 2 campaigns, Oct 2nd - 23rd and Feb 12th - Mar 5th)
- Halloween Dance (October 30, 6:30pm - 8pm)
- Christmas Market (Dec. 2nd, 3rd & 4th)
- Purdy's (distribute Dec. 9?)
- Poinsettia? Distribute same day as Purdy's?
- Winter Movie Night (Jan 22nd)
- Valentines Bake Sale (Feb 11 (Feb. 12th is a Pro-D Day)
- Spring Art cards (Last week of February)
- Spring Fair (May 7, 2027)
- Spring Flowers (Distribute around May 3rd)
- Break the Rules Day (Spring)
- Spring Movie Night (May 28th)
- Popcorn Days (tbd)
- Hot Lunch (tbd)

Other recommendations:

- Try to only have one fundraiser at a time, to balance ways we are asking parents for money. How can we align/support school initiatives rather than compete with them? What fundraisers affect the students if families do not participate (ie. hot lunch, coupon books, art cards, bake sale, spring fair)
- Focus on lower cost fundraisers that encourage school wide participation (eg:break the rules, bake sale) rather than one's where only a handful of families participate (What other \$1 or \$2 fundraisers could we do if needed?)
- Coordinating fundraising initiatives along with Grade 5 fundraisers

Other Fundraising Ideas:

- First Aid Kits
- Meridian Farm Market
- Fundscript giftcards - Hand in Hand does these, is that a conflict?
- Paint night
- Bingo
- Photos/Hot Chocolate with Santa
- Pop up tables - morning coffee pop up, after school pop up, etc.
- Cotton Candy
- Mini Donut Truck
- Freezie Fridays

