



## PAC Meeting Minutes

Sandy Hill Elementary School

January 19, 2026

In person and Zoom 7:00 pm to 8:57 PM.

### **Attendance:**

Shelly Portas, Sharon Phillips, Brooke Kuyer, Aimee Miedema, Sienna Pedersen, Jas Hundal, Barbi Rollings, Philip Osler, Chelsea Muirhead, Jen Shaw, and Carloyn Goor (Zoom)

### **Approval for previous meeting minutes (November 2025):**

Phil motioned to approve the minutes and Barbi seconded. The minutes were approved.

### **Principal's Report-Mme Portas**

Shelly provided a staffing update, a lot of changes. Ms. Julson had her baby and is officially on maternity leave. Ms. Bliss off and Mrs. Hendrickson is LSS English role, Ms. Phillips is teaching Monday and Tuesday. Mrs. Sandhu teaching Grade 4/5 with Ms. Bonk.

Learning updates went out before Christmas. Carnivale is happening soon!

Pancake Breakfast Tuesday February 3, 2026.

Maple Man is January 30, 2026, 100 day celebration

Sports Day June 17, 2026

Last day of school, assembly and school picnic.

Christmas Concert feedback, tips, suggestions, please connect with Mme. Portas.

### **Committee Report/Update - Brooke/Aimee**

Thank you to the staff for an excellent Christmas Concert.

Thank you to Brittany Goden for organizing the Grade 5 Hoodies, but next year there will be no exchanges or returns. Parents are encouraged to label the hoodies for their children.

Please sign up for the Grade 5 committee **Now** so we can start to plan for 2026/2027.

New track and field Jerseys – in the works. Ryan from Able Cresting getting new



contact/quote.

Ms. Fetterly will be leading additional fundraisers for a surprise field trip.

Teacher Requesting funding for speaker for Black Excellence and Fine Arts. The PAC budget is \$1000 per year. Earthquake kits cost is \$130.00 each and 22 are needed. Voted and quorum as met.

### **Treasurer's Report/Budget Proposal - Phil**

See attached. Phil commented that no current concerns with budget. \$500 has been donated to the Abbotsford Food Bank. Caroline and Phil will be donating 2 tickets for world Cup June 24, 2026. Tickets will be sold online.

### **Fundraiser Update/Report – Jenn and Amanda**

Sandy Hill Fundraising Report January 19, 2025

- Fall 2025 Fundraisers Community Values Coupon Books: 256 Books Sold – Profit of \$3359.30 Fundraiser ran from Sept. 24th – Oct. 17th, 2025 (+ Pre-sales) \*Including 1 lost book, which we were not charged for, was found & 1 free book - both sold
- Panago Gift Certificates: 136 Certificates Sold – Profit of \$502.00 Hot Lunch sales ran Oct. 1 – 22, 2025 Certificates were distributed October 29 3 certificates lost and had to reimburse parent \$42.00 Growing Smiles
- Poinsettia Sales: 24 sales (62 plants) – Profit of \$265.58 4 extra plants had to be purchased to meet minimum delivery, 2 purchased and 2 put in office Sales ended November 7th and plants were delivered on November 27
- Purdy's: 23 sales – Profit of \$692.48 Sales ended Nov. 24th. Chocolates were delivered December 1st, and distributed December 4th
- Tanglebank - \$0 Winter 2026



- Fundraisers Valentine's Bake Sale: Thursday, February 12th after school.
- Panago: Orders to open on HL Feb. 19 and close March 5th. Coupons to be distributed March 11.
- Spring 2026 Fundraisers Meridian Farm Market Gift Cards Before Father's day  
Break the Rules Day First Aid Kits? Sun Fun Jackpot ideas ere discussed.

### **Events Report- Barbi**

Monthly Family Movie Night Monsters Inc. for Friday Jan 30, 2026 at 5:30 pm. Limited Capacity of 300, please buy tickets early!

Spring Break planning is starting. Inflatables and games will be out sourced. Wristbands ill be available for purchase for \$15.

### **Hot Lunch Update – Kathy**

The schedule is made for January to May 2025.

### **DPAC Update- Chelsea:**

DPAC executives and many DPAC reps from around Abbotsford attended. See attached minutes.

### **Open Discussion:**

There as an incident at the school crosswalk where two middle school kids were hit by a vehicle. Discussion around cross walk safety and ways parents and residents can help to advocate for drivers abiding by the speed limits.

### **Motion to Adjourn:**

Barbi motioned to adjourn Aimee seconded. The meeting was adjourned at 8:47 PM.

**Next Meeting: Mar 2 2026, 7 - 8pm Zoom Link:**



*Shining with Pride ~ Rayonne avec fierté*

<https://us02web.zoom.us/j/81569525936?pwd=TShjvnpbybeCsZOKbRC7ZDBu1gLw48x>.

**Parent volunteers needed. If parents are interested, please contact us!**

Follow Us on Facebook: <https://www.facebook.com/profile.php?id=61551447533239>

Follow Us on Instagram: [www.instagram.com/sandyhillpac](http://www.instagram.com/sandyhillpac)

Email us: [sandyhillpac@gmail.com](mailto:sandyhillpac@gmail.com)

Hot Lunch, Fundraising & Newsletters: [sandyhill.parentcouncil.net](http://sandyhill.parentcouncil.net)

### **DPAC meeting report**

Attended by Chelsea Muirhead November 2025-Zoom

### **Presentation by Nurse Judith Pellerin**

- Provides vaping education and awareness program
- presented on the dangers, solutions and side effects of usage and how we as parents/caregivers can help quit or prevent usage in youth.
- the program helps to build resilience and provides peer support through an ambassador program

### **DPAC General Meeting**

- Executive report: the executives attended the BCCPAC Summit, the Bylaw and Constitution committee met, held a parent learning event and the Special Education Committee helps parents with learning support.
- Treasurers report: moved \$2000.00 to parent nights from funds the district didn't need this year
- C&B committee will have the first draft available in January for parents to review
- Dr. S.Alibhai will be presenting May 11,2026, a free copy of her book will be provided earlier in the year with registration
- Please check out the DPAC website for amazing upcoming parent and caregiver events!



DPAC minutes for January PAC meeting – Chelsea Muirhead

You can find my report on the school website PAC minutes. The DPAC official minutes are available on the DPAC website.

DPAC executives and many DPAC reps from around Abbotsford attended

- presentation by Nurse Judith Pellerin about Vaping Education and Awareness Program

- the C&B committee will have a draft available for review posted to their website this January. The request all parents take time to review and forward any suggestions to them.

- They have many upcoming events this spring please check them out





**TREASURER'S REPORT - NOVEMBER 2025**

**GENERAL ACCOUNT**

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Oct 31, 2025)		\$30,002.44
01-Nov-25	1092	Gift Card (Turkey Trot)	\$25.00		
03-Nov-25		Parent Council Online (PayPal)		\$299.34	
04-Nov-25		Clover Intial set up cost	\$196.00		
04-Nov-25		G5 Hoody		\$20.00	
05-Nov-25		Parent Council Online (Bambora)		\$3,011.37	
05-Nov-25		Growing Smiles Fundraiser		\$52.00	
05-Nov-25	1095	Movie License	\$556.26		
07-Nov-25	1094	Pop Corn Day	\$222.14		
12-Nov-25		Growing Smiles Fundraiser		\$52.00	
12-Nov-25		Coupon Book Sales (x8)		\$280.00	
17-Nov-25		Parent Council Online (PayPal)		\$67.91	
19-Nov-25		Parent Council Online (Bambora)		\$292.35	
19-Nov-25	1097	Hot Lunch Expense	\$61.47		
20-Nov-25	1089	Movie Night Pizza (J's Pizza)	\$361.50		
24-Nov-25		Coupon Book Sales (x3)		\$105.00	
24-Nov-25	1104	Hot Lunch Expense	\$63.79		
24-Nov-25	1098	Hot Lunch Expense	\$2,626.92		
25-Nov-25	1106	Christmas Hampers	\$81.50		
25-Nov-25	1101	Suns Secret Gift Shoppe Expense	\$107.01		
25-Nov-25	1107	Christmas Hampers	\$430.63		
26-Nov-25	1099	Hot Lunch Expense	\$222.91		
27-Nov-25		Growing Smiles Fundraiser		\$13.00	
28-Nov-25		Mabels Labels Fundraiser		\$62.24	
29-Nov-25		Growing Smiles Fundraiser		\$13.00	

29-Nov-25		Bottle Deposit Fundraiser			\$33.10	
		Total Income and Expenses		\$4,955.13	\$4,301.31	
				Ending Balance (as at Nov 30, 2025)		\$29,348.62
		COMMITMENTS ON ACCOUNT				
				Total Cash Available (as at Nov 30, 2025)		\$29,348.62

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Oct 31, 2025)		\$15,884.94
			Ending Balance (as at Nov 30, 2025)		\$15,884.94
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Nov 30, 2025)		\$15,884.94

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Oct 31, 2025)		\$165
			Ending Balance (as at Nov 30, 2025)		\$165



TREASURER'S REPORT - DECEMBER 2025

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward	(as at Nov 30, 2025)	\$29,348.62
02-Dec-25	1105	Hot Lunch Expense	\$7.06		
03-Dec-25		Parent Council Online (Bambora)		\$96.91	
04-Dec-25	1102	Grade 5 Hoodies	\$3,603.75		
09-Dec-25		DeVry Greenhouses Fundraiser		\$29.58	
15-Dec-25		Parent Council Online (PayPal)		\$77.73	
15-Dec-25	1091	G5 Movie Night	\$10.08		
17-Dec-25		Clover POS Test		\$5.00	
18-Dec-25		Parent Council Online (Bambora)		\$680.15	
18-Dec-25		Canucks Raffle (Clover)		\$95.00	
18-Dec-25		Canucks Raffle (E-Transfer)		\$20.00	
18-Dec-25		Canucks Raffle (E-Transfer)		\$15.00	
19-Dec-25		Canucks Raffle (Clover)		\$110.00	
19-Dec-25		Canucks Raffle (Cash)		\$295.00	
19-Dec-25		Christmas Secret Shoppe		\$1,159.80	
19-Dec-25	1109	Spring Fair 2026	\$162.75		
23-Dec-25	1110	Teacher Appreciation	\$63.58		
23-Dec-25	1108	Canucks Raffle Prize	\$109.76		
23-Dec-25	1112	Christmas Secret Shoppe Expense	\$121.72		
23-Dec-25	1111	Teacher Appreciation	\$185.71		
23-Dec-25	1115	Teacher Appreciation	\$196.10		
24-Dec-25	1113	Teacher Appreciation	\$105.74		
30-Dec-25		Clover Fees	\$0.12		
31-Dec-25		Clover Fees	\$0.85		

		Total Income and Expenses	\$4,567.22	\$2,584.17	
			Ending Balance (as at Dec 31, 2025)		\$27,365.57
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Dec 31, 2025)		\$27,365.57

**GAMING ACCOUNT**

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Nov 30, 2025)		\$15,884.94
			Ending Balance (as at Dec 31, 2025)		\$15,884.94
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Dec 31, 2025)		\$15,884.94

**CASH FLOAT**

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