

PAC Meeting Minutes

Sandy Hill Elementary School

September 23, 2024

In person: 6:30 PM to **7:40pm**



Attendance:

Brooke Kuyer- Chair, Aimee Miedema- Vice Chair , Phil Osler- Treasurer, Jas Hundal- Secretary, Barbi Rollings-Events Coordinator, Alicia Larsen- Fundraising Coordinator

Carolyn Goor, Cathy Erickson-Principal, Sharon Phillips - Vice Principal

Sienna Pedersen, Chelsea Muirhead, Jacqueline Strating, Jennifer Shaw, Stephanie Boswell,

Approval for May meeting minutes:

Aimee motioned to approve the minutes and Phil seconded. The minutes were approved.

Principal's Report-Cathy

Cathy presented on beginning of school happenings, parking reminders

Welcome & Chair Report- Brooke/Aimee

Playground update, new private donation in to help achieve Phase 2 of playground (musical instruments). Query budget for additional piece of equipment as well.

Grade 5 Committee – PAC Execs will be more involved to streamline communication

Yearbook: Alicia creating template to ease process

Gr 5 Hoodies – will use same vendor (Gord from Creative Insignia)

New: WhatsApp Chat this year for parent volunteers up to 40 members

Hot Lunch ordering is open for Oct-Dec lunches and Popcorn Days

Treasurer's Report - Phil

Update on current budget standing. General account around \$30k. Gaming account –



awaiting approval of Gaming Grant.

Discussion of potential new projects: query upgrading long jump/stand pit

Fundraiser Update/Report – Alicia

See attached.

Current: Art Cards underway. Upcoming: Purdy's, Panago (Gr 5 specific)

Will use Able Cresting, new vendor, for Spirit Wear. Will order bulk to have on hand to sell at various points across year as opposed to taking custom orders (for ease of meeting order minimums)

Yearbook: Canva appears to be most affordable

Question from parent: need to ensure are following FOIPPA guidelines for photo privacy/sharing when storing Yearbook photos - ? Microsoft One Drive as opposed to Yearbook Gmail.

Wishlist request from Staff for PAC budget.

? Able to get AC units for few hot classrooms

Ideas for music or dance class instructors to come be guest teachers.

? Wheelchair basketball BC – Cathy to discuss ideas with staff/district to determine appropriateness

Gr 5 Hoodie Volunteer – Aman joined for last few minutes of meeting to discuss taking on role of organizing sweatshirts.

Charge for parents will be \$20, PAC will cover remainder, and entirety for families who need financial support. Cathy reported school has new "Accessibility" funding stream to support students in need as well.

Parent volunteers needed for the Fall 2024. If parents are interested, please email SandyHillPAC@gmail.com



Motion to Adjourn

Aimee motioned to adjourn. Phil seconded. The meeting was adjourned at 7:40 pm.

Follow Us on Facebook: <https://www.facebook.com/profile.php?id=61551447533239>

Follow Us on Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net

TREASURER'S REPORT - JUNE 2024

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at May 31, 2024)		\$32,602.26
01-Jun-24	954	Sports Day	\$35.68		
03-Jun-24	953	Freezie Friday	\$226.67		
04-Jun-24		Freezie Friday		\$488.70	
05-Jun-24		Parent Council Online (Bambora)		\$116.19	
05-Jun-24	950	Hot Lunch (Polly Fox)	\$141.75		
07-Jun-24	956	DPAC membership	\$100.00		
12-Jun-24	955	Sports Day	\$16.79		
12-Jun-24	958	Sports Day	\$32.41		
13-Jun-24	959	Sports Day	\$155.07		
14-Jun-24	960	Hot Lunch (Save On)	\$72.38		
14-Jun-24	961	Hot Lunch (Polly Fox)	\$161.69		
14-Jun-24	962	Bookkeeping (Quickbook)	\$285.60		
17-Jun-24	957	Pizza Bags	\$268.74		
19-Jun-24		Parent Council Online (Bambora)		\$1,762.26	
21-Jun-24		Funky Friday		\$379.00	
21-Jun-24		Student Sales (Playground Fund)		\$52.40	
21-Jun-24		Yearbook Sales		\$50.00	
21-Jun-24		PAC Donation		\$41.80	
25-Jun-24	972	Yearbook Refund	\$50.00		
25-Jun-24	969	Grade 5 yearbooks	\$83.98		
25-Jun-24	970	Sports Day Hot Lunch	\$118.13		
25-Jun-24	971	Grade 5 leaving Lunch (Good taco)	\$826.98		
26-Jun-24		Lunch Paid for by T & T demolition		\$826.98	
26-Jun-24		Bateman Donation towards playground		\$1,126.30	

26-Jun-24	967	Grade 5 Yearbooks	\$1,289.07		
27-Jun-24	965	Sports Day Hot Lunch	\$75.00		
27-Jun-24	968	Grade 5 leaving Lunch	\$120.00		
27-Jun-24	964	Sports Day Hot Lunch	\$1,100.45		
28-Jun-24	975	Teacher Appreciation	\$230.72		
28-Jun-24	974	Gym Equipment	\$908.94		
30-Jun-24		Bank Fee	\$1.25		
30-Jun-24		Grade 5 Diner Refund	\$5.00		
		Total Income and Expenses	\$6,306.30	\$4,843.63	
			Ending Balance (as at Jun 30, 2024)		\$31,139.59
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Jun 30, 2024)		\$31,139.59

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at May 31, 2024)		\$14,667.23
28-Jun-24	156	Field Trips	\$7,947.36		
			Ending Balance (as at Jun 30, 2024)		\$6,719.87

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at June 30, 2024)		\$6,719.87
			Ending Balance (as at Aug 31, 2024)		\$6,719.87
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Aug 31, 2024)		\$6,719.87

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at June 30, 2024)		\$165
			Ending Balance (as at Aug 31, 2024)		\$165



École Sandy Hill Elementary

3836 Old Clayburn Road

Abbotsford, B.C. V3G 2Z5

Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131 Fax: 604-850-7219

September 23, 2024

Principal's report to PAC

Thank you to all our parents for your support as we begin another school year!

Staffing: Just waiting for the support staff posting round to close to complete our EA staffing. We have 3 positions posted, 2 of which have been filled by casual staff.

Enrolment: 434 students across 20 divisions, very much the same enrolment as last year. Our classrooms are quite full. We are expecting another 4 students in October.

Parking lot and the Pickup lanes: Are working smoothly for the most part. We are asking families to always pull as far forward as they can, parents stay in the vehicle, kids exit quickly. This is the boot and scoot lane. Parents should not be parking in the staff parking at all.

We ask that families use the sidewalks and the crosswalks and not cut through the bus loop.

We have already had complaints from neighbours that our families are blocking their driveways. Please be responsible when you park in the neighbourhood.

Truth and Reconciliation week: Our students are all engaged in learning about residential schools. It is our collective responsibility as educators to work actively to teach about the ongoing impact of residential schools on Indigenous children who did not make it home, survivors and their families. As we know from Justice Murray Sinclair, chair of the Truth and Reconciliation Commission, education got us into this mess, education will get us out. Calls to action 62 and 63 are directly related to education. Standard 9 of the BC College of Teachers, teaching standards calls for educators to weave Indigenous ways of knowing and learning into our everyday curriculum.

Dogs on the grounds: Thank you to all the parents who are cooperating with no dogs on the grounds.

Thanksgiving Food Drive: nonperishable food is being collected until Oct. 11 for the food bank.

Parent Teacher Interviews: We are continuing with the format we used for the first interviews on Oct. 23 and 24 with evening conferences on Oct. 23. We are trying to increase parent and student voice and are going to focus these interviews with asking questions of parents and listening to what you can share about your children. There will be opportunities for you to ask the teacher questions as well, but we really want to take this time to learn from parents.

School Website: is continually updated and the calendar is full of all the upcoming dates

Around the school: Cross country running is in full swing for grade 4/5 students. Terry Fox run is this Wednesday at 11 am on the grounds. Fête de la rentrée was a huge success as was the first Funky Friday Dance party which raised around \$540 for Terry Fox. Cops for Cancer stopped by for a visit. And we are starting a food drive for the Food bank next week.

Student Behaviour is excellent!

September

03 First Day of School – ½ Day (11:30 dismissal)
05 Staff Meeting 12:45 pm library
13 K parent meet and greet (PAC)
13 Fête de la rentrée
16 Kindergarteners first full day
17 Cops for Cancer
18 Meet the teacher 6-7 pm
20 Funky Friday dance party \$1 donation for Terry Fox
23 PAC meeting 6:30 pm in person
23 Photo Day, individual
24-27 Truth and Reconciliation Week-encourage wearing orange shirts except for photo day
25 Terry Fox run
26 Orange Shirt Day
26 Grade 5 welcome back BBQ
27 Pro D #1 Indigenous focus all staff
30 National Truth and Reconciliation Day-no school

October

1-11 Thanksgiving Food Drive
3 Staff Meeting 2:45 pm
5 World teachers' day
14 Thanksgiving no school
18 Photo retakes
23 Parent teacher conferences early dismissal and evening conferences
24 Parent teacher conferences early dismissal
25 Pro-d #2
31 Halloween-costumes or orange black



PAC Meeting Minutes

Sandy Hill Elementary School

November 18, 2024

Virtual 7:00 to 7:47 pm

Attendance:

Brooke Kuyer- Chair, Aimee Miedema- Vice Chair , Phil Osler- Treasurer, Jas Hundal- Secretary, Barbi Rollings-Events Coordinator, Alicia Larsen- Fundraising Coordinator, Cathy Erickson-Principal, Sharon Phillips - Vice Principal, Andrew Hua, Carolyn Goor, Yetunde Egbeyemi.

Approval for September meeting minutes:

Aimee motioned to approve the minutes and Phil seconded. The minutes were approved.

Principal's Report-Cathy

Cathy shared that there was changes to staffing, lost and fund is very full, adopt a family has begun and the proceeds from Funky Friday in December will go towards adopt a family.

Christmas Concert tickets will go on sale this week.

Kindergarten Information night and French Immersion Information will be happening this year. More info is located on the school website.

Welcome & Chair Report- Brooke/Aimee

Phase II of accessible playground: District approval has been received and quote is for \$44,000.00.

Gr 5 Hoodies – Aman Grade 5 parent has taken the lead.

Treasurer's Report - Phil

New Budget presented and passed (8 voted in favour).

New decorations, PAC events, and small classroom budgets have been added. Gaming



Grant approved.

Fundraiser Update/Report – Alicia

See attached.

Current: Panago Gift Cards (\$460) Art Cards and Purdy's Chocolatier are now active.

Spirit Wear: Bulk Order has arrived and will be sold at Christmas Concert and school events.

Events Update/Report – Barbi

Bonhomme Carnaval planning has started and basket donations will be needed. Prizes to be allocated to two separate rooms.

Motion to Adjourn

Barbi motioned to adjourn. Aimee seconded. The meeting was adjourned at 7:47 pm.

Parent volunteers needed. If parents are interested, please email SandyHillPAC@gmail.com

Follow Us on Facebook: <https://www.facebook.com/profile.php?id=61551447533239>

Follow Us on Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net

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NOODLES & MORE

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at August 31, 2024)		\$6,719.87
			Ending Balance (as at Sept 30, 2024)		\$6,719.87
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Sept 30, 2024)		\$6,719.87

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at August 31, 2024)		\$165
			Ending Balance (as at Sept 30, 2024)		\$165

TREASURER'S REPORT - OCTOBER 2024

GENERAL ACCOUNT

TRANSACTION DATE	CHO#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Sept 30, 2024)		\$30,956.43
03-Oct-24		Parent Council Online (Bambora)		\$6,335.08	
07-Oct-24	984	Teacher Appreciation	\$137.42		
09-Oct-24	981	Grade 5 pizza party	\$260.74		
09-Oct-24	980	grade 5 pizza party (J's Pizza)	\$549.00		
10-Oct-24	978	Parent meet and greet	\$120.75		
11-Oct-24	986	Hot Lunch (Fuel)	\$2,469.43		
15-Oct-24	983	Teacher Appreciation	\$27.60		
15-Oct-24	982	Teacher Appreciation	\$57.35		
16-Oct-24	985	Hot Lunch (Save On)	\$230.36		
17-Oct-24	987	Hot Lunch (Polly Fox)	\$29.40		
18-Oct-24		Parent Council Online (Bambora)		\$4,407.21	
21-Oct-24	988	Hot Lunch	\$50.91		
28-Oct-24		Grade 5 pizza party cash entry		\$70.00	
28-Oct-24		Hot Lunch Income (Cash)		\$18.75	
28-Oct-24		Cash Refund (Grade 5 hoodies)	\$40.00		
		Total Income and Expenses	\$3,972.96	\$10,831.04	
			Ending Balance (as at Oct 31, 2024)		\$37,814.51
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Oct 31, 2024)		\$37,814.51

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Sept 30, 2024)		\$6,719.87
02-Oct-24		Gaming Grant		\$8,960.00	
			Ending Balance (as at Oct 31, 2024)		\$15,679.87
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Oct 31, 2024)		\$15,679.87

CASH FLOAT

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Sandy Hill Fundraising Report November 2024

Art Cards

Art made by students for Cards, Puzzles, Plaques and Ornaments.

Fundraiser timeline: November - 22nd

Cards - 808 x School Profit (\$.51 - \$1.10 per card): \$714.32

Puzzles - 10 x School Profit \$4 per: \$40

Plaques - 2 x School Profit \$6 per: \$12

Ornaments - 36 x School Profit \$4 per: \$144

Notebooks - 8 x School Profit \$4 per: \$32

Admin Fees \$0.75 per artwork submitted (\$.75 x 440 students) = \$330 in fees

Current Profit: Approx \$612.32

Notes: Fundraiser is still open until the end of the week, anticipating more sales. Some classes did not receive order info until late last week. Recommending a mid-week handout.

Looking into another company (Created by kids) based out of Port Coquitlam to use next year if we choose this fundraiser again. No admin fees, no minimum orders, more flexibility.

Cobs

Abbotsford (Highstreet and Gladwin) - mention your child goes to Sandy Hill Elementary! 5% of your sale is donated back to the school! (Pays out end of September and June)

Current Balance: TBD

Encorp Return-it (bottle recycling)

Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

Current Balance: \$62.70 (includes last years), \$32.80 raised this year

Notes: Total raised for all of last year was \$29.90. Hot lunch deposits profiting aprox \$15 each time. Suggest running some social.

Mabel's Labels

20% of purchases go to PAC. Labels promoted at Lost and Found and at Ready, Set, Learn event for new Kindergartens.

Current balance: \$3.91

*Notes: \$105.66 raised since last recorded balance of \$31.68 in May fundraising report. Last payout, September 23rd. *Current balance is reflected in the \$105.66.*

Panago Gift Certificates

Cost \$14, \$10 to Panago and \$4 to PAC. Plan to do two more, before spring break and summer break.

Fall fundraiser (Oct 15th - 28th): 119 certificates sold \$476

Current profit: \$460

Notes: One family had not paid for their certificates, given the tight timeline the unpaid for certificates were purchased from Panago and the family was contacted to see if they wanted to complete their order. They have not claimed the certificates, recommend putting up for purchase or in a raffle.

Purdy's Chocolates: 25% of purchases go to PAC.

Fall Campaign (Nov 4 - 27)

Funds raised so far: \$1057.00

Current profit: \$277.46

Notes: Campaign is still running. Sales not as strong as last year.

Current Funds Raised: Approx. \$1,488.24

Upcoming fundraisers:

February - Bake Sale

February/March - Purdys

March - Panago

April - Break the Rules Day

May - Panago

June - Sports Day

Sandy Hill PAC Budget 2024/2025

Gaming Grant

Field Trips	\$20 K-4 \$30 Grade 5
Other Items	Requested by school admin and voted on at PAC meetings throughout the year

General Acct

	Current Year 2024/2025		Last Active Year 2023/2024		Past Years 2022/2023	
	Proposed	Actual November 2024	Proposed	Actual June 2024	Proposed	Actual June 2023
Operating Expenses	\$1,000.00	\$195.49	\$1,000.00	\$1,380.94	\$1,000	\$1,124.54
Emergency Supplies	\$400.00	\$0.00	\$400.00	\$87.43	\$400	\$0.00
Sunshine Fund	\$1,000.00	\$0.00	\$1,000.00	\$1,003.45	\$1,000	\$0.00
Small Manipulatives	\$1,000.00	\$0.00	\$1,000.00	\$800.00	\$1,000	\$0.00
Fine Arts	\$1,500.00	\$0.00	\$1,000.00	\$1,270.00	\$1,000	\$0.00
Decorations	\$750.00	\$313.19	\$200.00	\$0.00	\$200.00	\$0.00
Sports Day	\$500.00	\$0.00	\$1,000.00	\$239.95	\$1,000	\$331.60
Grade 5 Hoodies	\$2,500.00	\$1,813.65	\$2,000.00	\$2,206.43	\$2,000	\$1,905.04
Grade 5 Events	\$500.00	\$78.19	\$500.00	\$273.37	\$500	\$631.06
PAC events	\$750.00	\$120.75	\$500.00	\$0.00	\$500	\$0.00
Teacher Appreciation	\$3,000.00	\$165.02	\$1,500.00	\$3,903.27	\$1,500	\$1,396.28
Gym Equipment	\$2,500.00	\$0.00	\$2,500.00	\$2,519.48	\$2,500	\$1,824.64
Membership Fees	\$1,000.00	\$0.00	\$2,500.00	\$0.00	\$2,500	\$1,494.68
TOTAL	\$16,400.00	\$2,686.29	\$1,000.00	\$545.60	\$1,000	\$0.00
			\$16,100.00	\$14,229.92	\$16,100	\$8,707.84

Account Descriptions

Membership Fees: Eg. BCCPAC Conference attendance, CPF Membership

Small Manipulatives: Classroom Supplies for lower grades. Eg. Lego etc

Sunshine Fund: Eg. Flowers for someone going through loss and grief

Operating Expenses: This includes all expenses to run the PAC as an organization.

Eg: Bank Fees, Fees to order blank cheques, Food & Coffee for PAC Meetings

Annual parentcouncil (Hot Lunch) Subscription,

Treasurer Laptop maintenance etc.

Provide granola bars at beginning of the year for the school emergency kit. Bars can be used on sports day at end of year to prevent waste

Fine Arts:

Sports Day:

Grade 5 Hoodies

Grade 5 Pizza Party

Teacher Appreciation

Gym Equipment

Reimburse school for items purchased for sports day such as ribbons, sponges, etc

Subsidise purchase of custom signed hoodies for grade 5s.

Provide a pizza party in Sept for grade 5's & their families. PAC will also charge a \$5 fee for each person who wants to attend.

Run teacher appreciation events through the year

Reimburse school for purchase of new gym equipment each year



École Sandy Hill Elementary

3836 Old Clayburn Road

Abbotsford, B.C. V3G 2Z5

Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131 Fax: 604-850-7219

November 18, 2024

Principal's report to PAC

Staffing: Mrs. Hayes has gone on medical leave full time. Jenna Murdoch has taken over the class full time.

Enrollment: 444 over 20 divisions. We have welcomed quite a few new students since the year began.

Lost and Found: is full and we would love it if some PAC members could lay it out in the hallway.

Adopt a family and the Christmas Bureau: We are collecting for the Adopt a family again this year. We will also be collecting for the Christmas Bureau, in December for general food and new toy donations, socks, PJs etc.

Christmas concert ticket sales will be donated to Matthew's house/Canuck Place.

Monitoring your child's health: With the onset of flu/cold/COVID season, please monitor your child's health each morning. If they have been throwing up or have had a fever, please keep them at home until they are symptom free for 24 hours. Please do not send them to school with Tylenol to manage the fever. If it needs to be managed, they need to stay at home. If they have a cough or runny nose they cannot manage at school, they need to stay home. This will help combat the spread of illness throughout the class and school.

Inside shoes: All students need inside shoes. This helps keep our school clean. If families are unable to provide these due to financial difficulties, they can contact the office.

Change of Clothes at school: All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

Dress for the weather: Please send children with coats and boots. We do go outside in the rain and even if it is not rainy, the fields can be muddy.

Christmas Concert: Dec. 17 -primary and 18-intermediate. We will need parents to set up chairs and staging and decorate the foyer etc.

French Immersion Kindergarten Info night is Nov. 26 from 6:30-7:30 pm at Centennial. Late French Immersion info night is at Chief Dan on Nov. 25.

School Website: is continually updated and the calendar is full of all the upcoming dates.

Upcoming dates:

November

1 Diwali
6 Div. 1 and 2 Fort Langley 9-1:15 pm
7 Remembrance Day assembly
7 Staff Meeting library 2:45 pm
8 Pro-d day no school
11 Remembrance Day-no school
12 Jungle Gym
15 Hot lunch (Wok Box)
18 Literacy Framework lunch and learn
18 PAC meeting 7 pm online
20 DIV ½ ARC skating 10-12:30 pm
21 Staff Meeting library 2:45 pm
26 FI Kindergarten Information Night at Centennial 6:30 pm to 7:30 pm
27 Popcorn
29 End Jungle Gym
29 Spirit Day-dress like you are going to work day

December

6 –9 Learning updates due to the office with thanks
6 Funky Friday Dance Party for Adopt a family
13 Learning update Term One goes home
13 Hot Lunch Boston Pizza
16 Christmas Concert Week and Christmas Spirit Week
16 Christmas shirts or sweaters
17 Winter Hats
17 Primary Concert
18 Red and Green
18 Intermediate Concert
19 Winter Socks
20 PJs
23-Jan.6 Winter Break

TREASURER'S REPORT - NOVEMBER 2024

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Oct 31, 2024)		\$37,814.51
01-Nov-24	989	Decoration (Storage)	\$178.93		
04-Nov-24	992	Popcorn Day	\$147.37		
05-Nov-24		Parent Council Online (Bambora)		\$2,700.61	
06-Nov-24	990	Panago (Fundraiser)	\$1,190.00		
13-Nov-24	996	Carnival	\$31.46		
15-Nov-24		Parent Council Online (PayPal)		\$63.08	
15-Nov-24	994	Hot Lunch (Polly Fox)	\$202.50		
20-Nov-24		Parent Council Online (Bambora)		\$618.95	
22-Nov-24	998	Spirit Wear (Able Cresting)	\$1,386.00		
22-Nov-24	993	Hot Lunch (Wok Box)	\$1,529.00		
25-Nov-24	997	Hot Lunch	\$326.00		
		Total Income and Expenses	\$4,991.26	\$3,382.64	
			Ending Balance (as at Nov 30, 2024)		\$36,205.89
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Nov 30, 2024)		\$36,205.89

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Oct 31, 2024)		\$15,679.87
			Ending Balance (as at Nov 30, 2024)		\$15,679.87
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Nov 30, 2024)		\$15,679.87

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Oct 31, 2024)		\$165
			Ending Balance (as at Nov 30, 2024)		\$165

TREASURER'S REPORT - DECEMBER 2024

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Nov 30, 2024)		\$36,205.89
02-Dec-24		Parent Council Online (PayPal)		\$22.46	
03-Dec-24	1000	Popcorn Day	\$142.09		
04-Dec-24		Parent Council Online (Bambora)		\$230.58	
06-Dec-24		Panago (Fundraiser)		\$1,686.27	
06-Dec-24	1001	Carnival	\$67.94		
06-Dec-24	1002	Emergency Supplies / Plates	\$81.43		
06-Dec-24	999	Grade 5 Hoodies	\$3,213.00		
11-Dec-24	1004	Teacher Appreciation	\$208.75		
12-Dec-24		Xmas Concert 50/50		\$53.53	
13-Dec-24		Xmas Concert 50/50		\$77.91	
13-Dec-24	1003	Hot Lunch	\$37.98		
13-Dec-24	1006	Hot Lunch (Boston Pizza)	\$2,179.04		
16-Dec-24		Xmas Concert 50/50		\$34.09	
17-Dec-24		Xmas Concert 50/50		\$146.30	
17-Dec-24	1008	Hot Lunch (Polly Fox)	\$108.65		
18-Dec-24		Xmas Concert 50/50		\$9.72	
18-Dec-24		Xmas Concert 50/50		\$48.65	
18-Dec-24		Xmas Concert 50/50		\$73.17	
18-Dec-24		Parent Council Online (Bambora)		\$1,008.29	
18-Dec-24	1009	Teacher Appreciation	\$460.00		
18-Dec-24	1007	Accessible Playground Phase 2	\$12,219.82		
19-Dec-24		Xmas Concert 50/50		\$97.35	
20-Dec-24		Xmas Concert 50/50		\$526.38	
20-Dec-24		Accessible Playground Donation		\$25.00	

20-Dec-24	1010	Teacher Appreciation		\$92.30		
20-Dec-24	1012	Xmas Concert 50/50 Prize		\$852.50		
23-Dec-24		Xmas Concert 50/50			\$594.27	
		Total Income and Expenses		\$19,663.50	\$4,633.97	
				Ending Balance (as at Dec 31, 2024)		\$21,176.36
		COMMITMENTS ON ACCOUNT				
				Total Cash Available (as at Dec 31, 2024)		\$21,176.36

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		Balance Forward (as at Nov 30, 2024)			\$15,679.87
		Ending Balance (as at Dec 31, 2024)			\$15,679.87
		COMMITMENTS ON ACCOUNT			
		Total Cash Available (as at Dec 31, 2024)			\$15,679.87

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Nov 30, 2024)		\$165
			Ending Balance (as at Dec 31, 2024)		\$165



PAC Meeting Minutes

Sandy Hill Elementary School

February 10, 2025

In person 6:30 pm to 7:30 pm

Attendance:

Brooke Kuyer- Chair, Phil Osler- Treasurer, Jas Hundal-Secretary, Barbi Rollings-Events Coordinator, Alicia Larsen- Fundraising Coordinator, Cathy Erickson-Principal, Sharon Phillips - Vice Principal

Regrets: Aimee Miedema- Vice Chair

Approval for November meeting minutes:

Phil motioned to approve the minutes and Alicia seconded. The minutes were approved.

Principal's Report-Cathy

Cathy shared the Principal's Report (attached)

Welcome & Chair Report- Brooke

Phase II of accessible playground: Approved and murals/paintings were discussed. Phase III is interior equipment and list will be compiled of what is needed. There is a need to add positions to PAC Executive. All PAC executive members have fulltime employment and/or parenting responsibilities. In order for school activities such as Book Fair, Hot Lunch, Popcorn Days to be successful parents will need to volunteer their time.

Treasurer's Report - Phil

Budget shared (see attached)

Fundraiser Update/Report - Alicia

See attached.

Events Update/Report - Barbi

Spring fair planning has started and basket donations will be needed. Next Funk Friday

proceeds will go to Heart and Stroke Foundation.



Motion to Adjourn

Phil motioned to adjourn. Barbie seconded. The meeting was adjourned at 7:30 pm.

Parent volunteers needed. If parents are interested, please email

SandyHillPAC@gmail.com

Follow Us on Facebook: <https://www.facebook.com/profile.php?id=61551447533239>

Follow Us on Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net



École Sandy Hill Elementary

3836 Old Clayburn Road

Abbotsford, B.C. V3G 2Z5

Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131 Fax: 604-850-7219

February 10, 2025

Principal's report to PAC

Carnaval week: Hugely successful with a week of jigging, ice sculpture challenge, and the pancake breakfast. Along with a week of sledding! We used Cookies Grill in Chilliwack for the pancakes. \$770 for 1000 pancakes, we used approx. 20 bottles of syrup, paper plates, napkins and cutlery. Thanks to all the helpers, it was really smooth!

One book, one school: Students across the grades are having the same book as a read aloud. Mrs. Phillips has created all sorts of activities to go along with the read aloud and that is why there is a display in the hallway. The book is the Very Very Far North. And the plan was to encourage the reading culture in the school.

Monitoring your child's health: With the onset of flu/cold/COVID season, please monitor your child's health each morning. If they have been throwing up or have had a fever, please keep them at home until they are symptom free for 24 hours. Please do not send them to school with Tylenol to manage the fever. If it needs to be managed, they need to stay at home. If they have a cough or runny nose they cannot manage at school, they need to stay home. This will help combat the spread of illness throughout the class and school.

Inside shoes: All students need inside shoes. This helps keep our school clean. If families are unable to provide these due to financial difficulties, they can contact the office.

Change of Clothes at school: All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

Dress for the weather: Please send children with coats and boots. We do go outside in the rain, cold and even if it is not rainy, the fields can be muddy.

Library Books: All students should be using a Ziploc bag to keep their library books clean and dry. We have had high numbers of damaged books this year, including books that have been damaged by the first borrower. It is very disappointing. The parents are billed for the damaged books, but we have to go through the work of reordering, cataloguing and all the preparation of getting a book on the shelves. Please reinforce with your children the need to care for the books they borrow.

French Immersion Lottery: Parents have been notified and asked to confirm if they wish to have the spot.

Kindergarten registration and registration for next Sept: is ongoing. If you know of families with K aged children for next year, please encourage them to register if they have not already as we are already submitting preliminary numbers for next September to the school district for budgeting purposes.

Parent Teacher conferences, Early Dismissal and Bookfair: Early dismissal each day is at 11:58 am. The bookfair will run on these dates and times as long as we have volunteers. I am wondering if this is an event that we need to put aside if we cannot get the volunteers.

Tuesday February 18th	8:00am - 8:30am 12:35pm - 1:00pm 2:30pm - 3:00pm
Wednesday February 19th	8:00am - 8:30pm 1:00pm - 7:00pm
Thursday February 20th	8:00am - 8:30am 1:00pm - 2:30pm

School Website: is continually updated and the calendar is full of all the upcoming dates.

Upcoming dates:

February

1 Black History Month
3-7 Carnaval week
3-7 Fergus Dalton Jigging all week in PE
7 Pancake Day
10 PAC meeting online at 7 pm
14 Valentine's Day and Shared Learning
17 Family Day no school
19 Early dismissal Parent teacher conferences evening
20 Early dismissal Parent teacher conferences
21 Celebrate your culture day
21 Funky Friday Dance party-for the heart and stroke fund
21 Indigenous drumming project for Grade 5
26 Pink Shirt Day

March

14 Spirit Day-Beach Day
14 Fine Arts Performance-Ache Brasil 9 am
14-28 Spring Break

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Dec 31, 2024)		\$15,679.87
24-Jan-25		Gaming income from Xmas 50/50		\$661.53	
			Ending Balance (as at Jan 31, 2025)		\$16,341.40
		COMMITMENTS ON ACCOUNT			
			Total Cash Available (as at Jan 31, 2025)		\$16,341.40

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Dec 31, 2024)		\$165
			Ending Balance (as at Jan 31, 2025)		\$165

Sandy Hill Fundraising Report
Feb 10, 2025

Summary

Fundraiser	Timeline	Profit
Art cards	Oct - Nov	1700.00 (approx)
Christmas VIP Raffle	December	334.00
Christmas 50/50	December	661.53
Cobs	Not running	0
Encorp Return it	Ongoing	76.60
Hot Lunches (3)	Ongoing	2447.63
Hot Lunches PAC Donations	Ongoing	236.00
Mabels Labels	Ongoing	150.24
Panago Gift Certificates	October	436.00
Popcorn Days (2)	Ongoing	732.04
Purdys Chocolates	November	517.39
	Total	7,291.43

Proposed fundraisers:

February - Bake Sale (goal of \$300-500)

March - Panago (goal of \$300)

April - Growing Smiles Plant Fundraiser (goal of \$300 - \$500)

April - Break the Rules Day (goal of \$1000)

June - Sports Day 50/50 (goal of \$800)

Spring - Funky Fridays (goal of \$1500)

TBD - Carnival (goal of \$4000)

TBD - Hot Lunch (x 4, goal of \$3000)

TBD - Popcorn days (x 2 goal of \$700)

Total goal of \$11,900 - 12,300

Art Cards

Art made by students for Cards, Puzzles, Plaques and Ornaments.

Fundraiser timeline: November - 22nd

Cards - 808 x School Profit (\$.51 - \$1.10 per card): \$714.32

Puzzles - 10 x School Profit \$4 per: \$40

Plaques - 2 x School Profit \$6 per: \$12

Ornaments - 36 x School Profit \$4 per: \$144

Notebooks - 8 x School Profit \$4 per: \$32

Admin Fees \$0.75 per artwork submitted (\$.75 x 440 students) = \$330 in fees

Profit: Aprox \$1700

Notes: Not recommending for next year. This fundraiser is a lot of work for both teachers and fundraising coordinator, suggest every other year or move to another fundraiser. Trying community coupon books for 2025.

If we do Art Cards in the future there is another company (Created by kids) based out of Port Coquitlam to use with no admin fees, no minimum orders, more options, and better flexibility.

Christmas Raffle and 50/50

VIP raffle - online raffle for VIP parking and seating at the Christmas concerts

Profit: \$334

50/50 - online 50/50 promoted at the Christmas concert, through social media and December handout

Profit: \$661.53

Cobs

Abbotsford (Highstreet and Gladwin) - mention your child goes to Sandy Hill Elementary! 5% of your sale is donated back to the school! (Pays out end of September and June)

Current Balance: TBD

Encorp Return-it (bottle recycling)

Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

Current Balance: \$76.60 (includes last years), \$46.70 raised this year, 29.90 last year

Notes: Total raised for all of last year was \$29.90. Hot lunch deposits profiting aprox \$15 each time. Suggest running some social and posting to school website.

Hot Lunch

Hot lunches through hotlunches.net, three completed so far, four more proposed

Current Profit: 2447.63

Pac Donations through hotlunches.net, ongoing

Current Profit: \$236.00

Mabel's Labels

20% of purchases go to PAC. Labels promoted at Lost and Found and at Ready, Set, Learn event for new Kindergartens.

Current balance: \$16.81

Notes: \$31.68 in May fundraising report. \$50.55 paid out in July, 82.88 paid out in September

Panago Gift Certificates

Cost \$14, \$10 to Panago and \$4 to PAC. Plan to do two more, before spring break and summer break.

Fall fundraiser (Oct 15th - 28th): 119 certificates sold \$476, 4 unclaimed (\$40 expense to cover)

Profit: \$436

Popcorn Days:

Two completed this year, two more proposed

Profit: \$732.04

Purdy's Chocolates: 25% of purchases go to PAC.

Fall Campaign (Nov 4 - 27)

Funds raised : \$1971.00

Profit: \$517.39

Current Funds Raised: Approx. \$7,291.43



PAC Meeting Minutes

Sandy Hill Elementary School

April 14, 2025

In person 6:30 pm to 7:30 pm

Attendance:

Barbi, Brooke, Aimee, Sharon (Vice), Alicia, Cathy (Principal), Pawan, Gill, Ala_F and Daryl Sampson.

Approval for previous meeting minutes:

Aimee motioned to approve the minutes and Alicia seconded. The minutes were approved.

Principal's Report-Cathy

Cathy shared the Principal's Report (attached)

Welcome & Chair Report- Brooke

Updates: Phase 2 Sensory Playground Equipment installed and available today. Kids really like it. Request adjacent Gaga Ball Pit be moved over a bit to make 4 square more accessible. Cathy will put in a work order.

Gaming funds to go towards a mural and fundraising now directed towards Classroom sensory equipment/reading nooks. We will get a request list from Roxanne.

Break the rules will go towards classroom sensory equipment.

Formal Notice for Motion to vote on next meeting

Extension of 4yr terms for PAC executives and to add on more positions.

Treasurer's Report - Phil

Budget shared (see attached)

Fundraiser Update/Report – Alicia

Fundraising report: YTD Raised approx. \$9400



Shining with Pride ~ Rayonne avec fierté

Events Update/Report – Barbi

Spring Fair planning - 20 games, including face painting, concession with hotdogs, muffins/snacks, cotton candy. Pre order pizzas will be available. Principal requests cotton candy be made outside as it can be messy.

Future kindergarten students are welcome to attend the Spring Fair, even if they don't have a sibling at the school.

Motion to Adjourn

Aimee motioned to adjourn. Barbie seconded. The meeting was adjourned at 7:30 pm.

Parent volunteers needed. If parents are interested, please email

SandyHillPAC@gmail.com

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Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131

Fax: 604-850-7219

April 7, 2025

Principal's report to PAC

It was a very strange day last Monday with over half of our students away. We appreciate the work of the School District and Abby Police in investigating the threats. We kept exterior doors locked and added much extra supervision and kept the kids on the fields and adventure playgrounds during outside time for the rest of the week but have transitioned back to normal this week.

Thank you to the PAC for bringing in flowers to add some joy to our very strange day.

Federal election and the carnival: It seems as though we are good to go. Hand in Hand knows that you need the MPR that day as well.

Staffing: We have an upcoming maternity leave. Madame Tipton will be going off on leave in the next while as she anticipates the arrival of her baby. The district is working on a replacement. As well, I am retiring at the end of the school year as many of you know and the district is working on my replacement as well. As soon as we are able, we will share the news of who is replacing.

Break the rules day is coming up and we would like to let parents know what the PAC will be using the money for as this is a PAC fundraiser? This is a really exciting and fun day for the students. There is a list of rules that the students can break and the bring a donation to offset the rules being broken such as changing their name, using a pen instead of a pencil, wearing a disguise, wearing a hat etc. If they break all the rules, they pay \$5.

Ready Set learn: An event at the school for 4 year olds on May 1 5:30-6:30 pm. If PAC wants to set up a table that would be lovely.

Around the school: The Rapid Readers, the grade 4/5 team who won the school Reading Link Challenge went on to compete against more than 25 teams from around the district won the District Challenge and will compete in the Regional Challenge in Langley on April 23 at Kwantlen College in the evening. It is a BIG deal and I am so proud of the team!

Basketball is ongoing for grade 5s.

Monitoring your child's health: Just a reminder monitor your child's health each morning. If they have been throwing up or have had a fever, please keep them at home until they are symptom free for 24 hours. Please do not send them to school with Tylenol to manage the fever. If it needs to be managed, they need to stay at home. If they have a cough or runny nose they cannot manage at school, they need to stay home. This will help combat the spread of illness throughout the class and school.

Inside shoes: All students need inside shoes. This helps keep out school clean. If families are unable to provide these due to financial difficulties, they can contact the office.

Change of Clothes at school: All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

Dress for the weather: Please send children with coats and boots. We do go outside in the rain, cold and even if it is not rainy, the fields can be muddy.

Library Books: All students should be using a Ziploc bag to keep their library books clean and dry. We have had high numbers of damaged books this year, including books that have been damaged by the first borrower. It is very disappointing. The parents are billed for the damaged books, but we have to go through the work of reordering, cataloguing and all the preparation of getting a book on the shelves. Please reinforce with your children the need to care for the books they borrow.

Kindergarten registration and registration for next Sept: is ongoing. If you know of families with K aged children for next year, please encourage them to register if they have not already as we are already submitting preliminary numbers for next September to the school district for budgeting purposes.

School Website: is continually updated and the calendar is full of all the upcoming dates.

Upcoming dates:

April

2 Popcorn day
7 PAC meeting in the library 6:30 pm
8 CDG Grade 5 presentation
10 Staff Meeting
14 Vaisakhi
15 Francofete CDG Grade 4/5 French Immersion
17 Pro-D Day
18 Good Friday No school
21 Easter Monday No school
22-May 15 Grade 3 write
23 Div. 3 and 4 Fort Langley 9-2 pm
24 Staff meeting



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Cathy Erickson, Principal

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Shining with Pride ~ Rayonne avec fierté

25 Break the rules day

25 Hot lunch

25 PAC spring fair 4-6:30 pm

28 Federal Election in the gym

29 Class/group photos



PAC Meeting Minutes

Sandy Hill Elementary School

May 26, 2025

In person 6:30 pm to 7:57 pm

Attendance:

Brooke Kuyer, Barbi K Rollings, Phil Osler, Alicia Larsen, Sienna Pedersen, Jennifer Shaw
Chloe Buskell, Kathy Asselstine, Jas Hundal, Carolyn Goor, Aimee Miedema, Pawan, Karm
Herr, Sharon and Cathy.

Approval for previous meeting minutes:

Barbi motioned to approve the minutes and Jas seconded. The minutes were approved.

Principal's Report-Cathy

Cathy shared the budget presentation for the 2025-2026 and the Principal's Report
(attached).

Chair Report- Brooke

Updates: PAC had sent an email to teachers for equipment and supplies they would need
for the classrooms (accessibility). The funding generated from PAC events will fund the
items from the lists.

Voting on the extension of the 4 year terms for PAC executives and to add on more
positions. Motion to amend by Barbi and Phil seconded.

Voting on the Resolution Extension of Roles 4 years to 6 years: Passed

2025/2026 PAC Positions re-elected

Chair: Brooke

Vice Chair and Social Media: Aimee

Treasurer: Phil

Secretary: Jas



Events Coordinator: Barbi

Fundraising Coordinator: Jenn Shaw

Adding Roles to the Executive

Assistant to the Fundraising Coordinator: Vacant

Assistant to the Events Coordinator: Cathy Asseltine

Treasurer's Report - Phil

Budget shared (see attached)

Fundraiser Update/Report - Alicia

Fundraising report: YTD Raised approx. \$9400.

Events Update/Report - Barbi

Kindergarten Meet and greet/ Sept 13th 2024:

As PAC we have set up a table to bring information and awareness to new parents joining our school and asked them to join our volunteer list. We had fair amount of interest and we had parents signing up for our volunteer emails and WhatsApp volunteers chat group.

Photo day/ Sept 13th 2024 - Photo retake day / Oct 18th 2024 and Class photo day / Apr 29th 2025: PAC helped run and recruit volunteers for these events.

Pancake day / Feb 7th 2025: School organized event, helped to run by PAC recruited parent volunteers.

Scholastic Bookfair / Feb 18-20 2025: PAC has helped to run and recruit volunteers for the 3 days event.

Valentine's Day bake sale Feb 13th 2025: The fundraising event was a huge success, we had great volunteers for running the event and for donating baked goods. Children and parents enjoyed the event.



Spring fair / Apr 25th 2025: Our biggest event of the year. This has replaced our annual Winter Carnaval event. The winter Carnaval had to be cancelled due to access issues to our games. The spring fair has been a big success, we used punch cards to access games, we had free games as well, so kids can have a full fun carnival and experience. We had concession stand, prize table, raffle baskets and a guest appearance from Changs martial arts.

Motion to Adjourn:

Barbie motioned to adjourn. Kathy seconded. The meeting was adjourned at 7:57 pm.

Parent volunteers needed. If parents are interested, please email

SandyHillPAC@gmail.com

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Follow Us on Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net

Sandy Hill Fundraising Report May 26, 2025

Summary

Fundraiser	Timeline	Profit
Art cards	Oct - Nov	1,686.27
Break the Rules Day	April 25th	938.85
Christmas VIP Raffle	December	330.00
Christmas 50/50	December	661.53
Cobs	Not running	0
Encorp Return it	Ongoing	131.10
Hot Lunches (5)	Ongoing	3,720.14
Mabels Labels	Ongoing	166.00
Panago Gift Certificates	October	436.00
Panago Gift Certificates	March	388.00
Popcorn Days (3)	Ongoing	953.16
Purdys Chocolates	November	517.39
Sun Fun Jackpot	April - June 23	TBD
Spring Fair	April 25th	1,512.41
Valentines Bake Sale	February	975.05
	Total	10,395.63

Fundraising still to come:

- May hot lunch profits
- June hot lunch profits
- June popcorn day profits
- Sun Fun Jackpot profits

Notes: Did not run this year, not recommending for next year.

Encorp Return-it (bottle recycling)

Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

Current Balance: \$131.10 (includes last years), \$101.20 raised this year, 29.90 last year

Notes: Total raised for all of last year was \$29.90. Hot lunch deposits profiting approx \$15 each time. Recommendation is to remove this fundraiser next year as little funds are made from it. One less thing to organize, keep track of and promote.

Growing Smiles Plant Fundraiser

It was originally planned to run a growing smiles plant fundraiser in April/May, however as the bake sale exceeded planned projections it was decided to cancel the fundraiser since extra funds were no longer needed. This fundraiser will be kept in mind for next year.

Hot Lunch

Hot lunches through hotlunches.net, six completed so far, one more scheduled for June

Current Profit: \$3,720.14 (PAC donations not included in total)

Note: Profits do not include the May hot lunch as expenses have not been totalled at the time of report. Please speak with hot lunch coordinator for any feedback/questions on these events.

Mabel's Labels

20% of purchases go to PAC.

Current balance: \$32.57 (\$32.57 raised this year, \$166 above reflects money included from last year not deposited until this school year)

Very low uptake, recommend removing fundraiser.

Panago Gift Certificates

Cost \$14, \$10 to Panago and \$4 to PAC. Proceeds go towards grade five fundraising.

- Fall fundraiser (Oct 15th - 28th): 119 certificates sold and 4 unclaimed certificates (\$40 expense to cover) for a profit of \$436
- Spring fundraiser (Feb 15th - Mar 5th): 97 certificates sold for a profit of \$388

Profit: \$824

Notes: Easy to run fundraiser with good participation. One of the higher kickbacks for vendor fundraisers. Recommend to keep running next year.

Popcorn Days

Three completed this year, one more scheduled for June

2025/2026 Recommendations

Proposed fundraisers for 2025/2026

- Community Values Book (September)
- Panago Certificates (run 2 campaigns, Oct 1 - 22 and Feb 16 - Mar 6)
- Christmas VIP raffle (run Nov/Dec) Valentines Bake Sale (Feb 11th or 12th - 13th is a pro-d day)
- Break the Rules Day (Spring)
- Popcorn Days (tbd)
- Hot Lunch (tbd)
- Carnival/Spring fair (tbd)

It is recommended to not run the following fundraisers next year:

- Art Cards
- Return-it
- Cobs Bread
- Mabels Labels
- Purdy's Chocolates

Other recommendations:

- Only fundraise if funds are needed
- Try to only have one fundraiser at a time, try to balance how many ways we are asking parents for money (eg: last year we had purdys, christmas raffle and foodbank donation requests at the same time). How can we align/support school initiatives rather than compete with them?
- Focus on lower cost fundraisers that encourage school wide participation (eg:break the rules, bake sale) rather than expensive fundraisers where only a handful of families participate and spend a lot of money (eg:purdy's)
 - What other \$1 or \$2 fundraisers could we do if needed?

Sandy Hill PAC Chair Report
2024/2025

Successes:

Thanks to support in fundraising efforts, and a large private donation, we were able to complete Phase 2 of our accessible playground: the Sensory Component which included musical instruments and a Sensory Panel.

Of note, we had a meeting with facilities, PAC, and school staff to determine the best location – considerations for proximity to houses, surfacing for accessibility and cost of install, and accessibility for all students/ages to use it, as well as ability for the facilities trucks to still be able to drive around/snow plough access were all taken into consideration for placement. The instruments have been widely used and enjoyed by the students. Many students who have sensory-processing differences especially enjoy the instruments.

Another success we consider is the creation of a WhatsApp Volunteer Chat. We relied heavily on these parents for extra helping hands. We are very grateful for everyone who donated their time and resources toward things like Hot Lunch, Spring Fair, Book Fair, photo day, Christmas Concert set-up etc. We could not maintain PAC operations without additional volunteers.

We were also able to show appreciation to our teachers for Teacher Appreciation Day in October, and Week in May, as well as a Staff “Thank You” before Christmas Break, by providing treats and lunch on various days.

Our treasurer successfully applied for the Gaming Grant of upwards of \$9000 which went toward field trip costs. In years past, this Grant has been missed out on due to challenges regarding switching of Executive Roles so we are grateful for our treasurer’s conscientiousness regarding this.

Our books have also been organized and balanced, with all purchases recorded and accounted for, leading us into another year of surplus to cover all of next year’s predicted expenditures should we not be able to fundraise. Our treasurer also made the effort to attend the Bingo AGM on his own time, to ensure we continue to receive dividends from their organization which we were at risk of losing the privilege, due to lack of attendance to their AGM in years past.

Challenges:

This year was full of many challenges for the PAC – many Exec members took on new personal work/school/home roles that meant less time for PAC duties.

Dungeon – inability to access due to air quality testing restrictions.

Lost access to ability to use Square for card payments due to CRA tax legislation.

Delays with Carnival due to inability to access dungeon and games etc.

Pivoting to Spring Fair

The Spring Fair was a big success in terms of fun, but not necessarily fundraising efforts – only yielding \$1500. Raffle baskets were not as popular as when the event is held indoors, and we did not have access to the West Jet Raffle like we did last year.

Carnival made more last year due to these reasons, but it is restricted in size due to being indoors. We also may run into an issue regarding the status of the equipment in the seacans. If the Carnival games and signs are unusable, this may mean Spring Fair is more realistic. However, we lucked out with the weather this year, and it will be outdoors regardless of weather which is a consideration.

We have secured two dates, one end of Feb for a possible Carnival, and one end of April, for a possible Spring Fair. Once we receive feedback, we will determine which to move forward with.

Next year, we would like to have more regular communication with the teachers as we had feedback that some of them felt out of the loop regarding PAC activities.

Ideas for improved considerations are – a PAC board in the lobby for visiting parents and staff to view, as well as regular emails that can be screened by principal/front staff, and distributed to them. We want to ensure we are supporting the teachers first and foremost, which then supports the students.

We are grateful for our Social Media rep for her frequent and engaging posts. We have, however, had challenges surrounding this due to lack of followers/engagement.

Many parents report to have missed order deadlines and information, despite communication in the School emails and on the PAC social media.

For next year, we have considered having an email list for those that subscribe, with reminders about upcoming PAC events.

If we take on this task, we may require additional Executive/Volunteer support.

Year-End:

We are looking forward to the upcoming events in June, like Sports Day, that create a fun last month of school for the students.

We have been very grateful for the support we've received from the School Staff and Admin. Michelle and Roxanne continually keep us informed, and do an excellent job ensuring our information gets shared via the school emails. We could not do our role without this support. Thank you for making our voices feel heard and welcome.

We are wishing Mrs. Erickson the best in her retirement – we will miss her and thank her for welcoming us last year as a new PAC Executive Council.

We are looking forward to welcoming the new Principal, Mrs. Portas.

TREASURER'S REPORT - APRIL 2025

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Mar 31, 2025)		\$30,317.37
01-Apr-25		Parent Council Online (PayPal)		\$71.40	
03-Apr-25		Summer 50/50		\$24.37	
03-Apr-25		Parent Council Online (Bambora)		\$233.68	
03-Apr-25	1028	Hot Lunch	\$20.96		
10-Apr-25		Summer 50/50		\$34.09	
11-Apr-25		Summer 50/50		\$204.82	
14-Apr-25		Summer 50/50		\$24.37	
15-Apr-25		Summer 50/50		\$24.37	
15-Apr-25		Parent Council Online (PayPal)		\$90.88	
16-Apr-25		Summer 50/50		\$24.37	
21-Apr-25		Summer 50/50		\$14.55	
21-Apr-25		Parent Council Online (Bambora)		\$1,139.27	
22-Apr-25		Summer 50/50		\$48.80	
23-Apr-25		Summer 50/50		\$24.37	
23-Apr-25		Summer 50/50		\$107.22	
24-Apr-25		Summer 50/50		\$24.37	
24-Apr-25	1029	Popcorn Day	\$243.88		
25-Apr-25		Summer 50/50		\$48.60	
25-Apr-25	1034	Spring Fair	\$342.07		
25-Apr-25	1031	Hot Lunch	\$2,346.00		
28-Apr-25	1033	Teacher Appreciation	\$68.30		
28-Apr-25	1037	Inflatable (Spring Fair)	\$182.00		
28-Apr-25	1032	Hot Lunch	\$286.26		

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Mar 31, 2025)		\$15,679.87
			Ending Balance (as at Apr 30, 2025)		\$15,679.87
		COMMITMENTS ON ACCOUNT			
		School Field trips			
			Total Cash Available (as at Apr 30, 2025)		\$15,679.87

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Mar 31, 2025)		\$165
			Total Cash Available (as at Apr 30, 2025)		\$165

Sandy Hill PAC Budget 2024/2025

Gaming Grant

Field Trips	\$20 K-4 \$30 Grade 5
Other Items	Requested by school admin and voted on at PAC meetings throughout the year

General Acct

	Current Year 2024/2025		Last Active Year 2023/2024		Past Years 2022/2023	
	Proposed	Actual May 2025	Budget	Actual June 2024	Budget	Actual June 2023
Operating Expenses	\$1,000.00	\$510.49	\$1,000.00	\$1,380.94	\$1,000	\$1,124.54
Emergency Supplies	\$400.00	\$20.97	\$400.00	\$87.43	\$400	\$0.00
Sunshine Fund	\$1,000.00	\$0.00	\$1,000.00	\$1,003.45	\$1,000	\$0.00
Small Manipulatives	\$2,000.00	\$0.00	\$1,000.00	\$800.00	\$1,000	\$0.00
Fine Arts	\$1,000.00	\$0.00	\$1,000.00	\$1,270.00	\$1,000	\$0.00
Decorations	\$750.00	\$709.83	\$200.00	\$0.00	\$200.00	\$0.00
Sports Day	\$500.00	\$0.00	\$1,000.00	\$239.95	\$1,000	\$331.60
Grade 5 Hoodies	\$2,000.00	\$1,813.65	\$2,000.00	\$2,206.43	\$2,000	\$1,905.04
Grade 5 Events	\$500.00	\$164.32	\$500.00	\$273.37	\$500	\$631.06
PAC events	\$750.00	\$181.21	\$500.00	\$0.00	\$500	\$0.00
Teacher Appreciation	\$3,000.00	\$1,360.89	\$1,500.00	\$3,903.27	\$1,500	\$1,396.28
Gym Equipment	\$2,500.00	\$0.00	\$2,500.00	\$2,519.48	\$2,500	\$1,824.64
Membership Fees	\$1,000.00	\$0.00	\$2,500.00	\$0.00	\$2,500	\$1,494.68
TOTAL	\$16,400.00	\$4,761.36	\$16,100.00	\$14,229.92	\$16,100	\$8,707.84

Operating Expenses

Emergency Supplies

Sunshine Fund

Small Manipulatives

Fine Arts

Decorations

Sports Day

Grade 5 Hoodies

Grade 5 Events

PAC events

Teacher Appreciation

Gym Equipment

Membership Fees

Account Descriptions

Membership Fees:

Small Manipulatives:

Sunshine Fund:

Operating Expenses:

Emergency Supplies:

Fine Arts:

Sports Day:

Grade 5 Hoodies

Grade 5 Events

Teacher Appreciation

Gym Equipment

Eg. BCCPAC Conference attendance, CPF Membership

Classroom Supply Fund \$100 per division.

Eg. Flowers for someone going through loss and grief

This includes all expenses to run the PAC as an organization.

Eg: Bank Fees, Fees to order blank cheques, Food & Coffee for PAC Meetings

Annual parentcouncil (Hot Lunch) Subscription,

Treasurer Laptop maintenance etc.

Provide granola bars at beginning of the year for the school emergency kit. Bars can be used on sports day at end of year to prevent waste

Any expenses related to sports day.

Subsidise purchase of custom signed hoodies for grade 5s.

Provide a pizza party in Sept for grade 5's & their families. There will be a \$5 fee for each person who wants to attend.

Run teacher appreciation events through the year.

Reimburse school for purchase of new gym equipment each year.

Spring Fair 2025 Cost/Profit Breakdown

<i>Debits</i>		
	<i>Budget</i>	<i>Actual</i>
Prizes / Candy	\$400.00	\$303.53
Face Painting/Inflatable/cotton candy	\$954.00	\$954.00
Misc.	-	\$684.27
Concession	-	\$913.04
Total	\$1,354.00	\$2,854.84
<i>Credits</i>		
	<i>Target</i>	<i>Actual</i>
Punch Cards (Pre-purchased)	\$1,400.00	\$1,245.00
Punch Cards (Purchased at event)	\$250.00	\$905.00
Pizza Dinner (Pre-purchased)	\$200.00	\$205.50
Raffle Baskets	\$1,250.00	\$710.00
Concession	\$1,000.00	\$1,226.75
Chang's Silent Auction	-	\$75.00
Projected Total	\$4,100.00	
Total		\$4,367.25
Credit		\$4,367.25
Debit	-	\$2,854.84
Profit		\$1,512.41

Sandy Hill event report
2024-2025

Kindergarten Meet and greet/ Sept 13th 2024:

As PAC we have set up a table to bring information and awareness to new parents joining our school and asked them to join our volunteer list. We had fair amount of interest and we had parents signing up for our volunteer emails and WhatsApp volunteers chat group.

Photo day/ Sept 13th 2024 - Photo retake day / Oct 18th 2024 and Class photo day / Apr 29th 2025:
PAC helped run and recruit volunteers for these events.

Pancake day / Feb 7th 2025:

School organized event, helped to run by PAC recruited parent volunteers.

Scholastic Bookfair / Feb 18-20 2025:

PAC has helped to run and recruit volunteers for the 3 days event.

Valentine's Day bake sale Feb 13th 2025:

The fundraising event was a huge success, we had great volunteers for running the event and for donating baked goods. Children and parents enjoyed the event.

Spring fair / Apr 25th 2025:

Our biggest event of the year. This has replaced our annual Winter Carnaval event. The winter Carnaval had to be cancelled due to access issues to our games. The spring fair has been a big success, we used punch cards to access games, we had free games as well, so kids can have a full fun carnival and experience. We had concession stand, prize table, raffle baskets and a guest appearance from Changs martial arts. I will provide detailed report on the spring fair in the event binder.



École Sandy Hill Elementary

3836 Old Clayburn Road

Abbotsford, B.C. V3G 2Z5

Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131 Fax: 604-850-7219

May 26, 2025

Principal's report to PAC

Budget Presentation from the district

Staffing: Madame Rodriguez has gone on medical leave for the rest of the school year. Madame Emma has picked up an extra day as well as all the field trip days so this has been helpful. The other days are being filled by French speaking, Madame Matte.

This past week the district confirmed that Shelley Portas will be replacing me as of August 1, 2025 due to my retirement. Shelly is currently the principal at Irene Kelleher and is no stranger to Sandy Hill as she taught French Immersion K/1 here years ago and was VP here at one time. Shelley is very excited to take on this role.

It has been a great pleasure to work with the students, staff and families of Sandy Hill Elementary over the past 4 years. This is a fabulous community and a wonderful place to end my career.

I will be transitioning into the role of full-time wife, grandmother, mother, and daughter. Your children will be left in excellent hands with the wonderful staff at Sandy Hill Elementary.

Lost and Found: Please check the lost and found. It will be donated.

Change of Clothes at school: All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

Library Books: All students should be using a Ziploc bag to keep their library books clean and dry. We have had high numbers of damaged books this year, including books that have been damaged by the first borrower. Last week our library tech told me that there were more than 6 books, just last week that were returned damaged by water. It is very disappointing. The parents are billed for the damaged books, but we have to go through the work of reordering, cataloguing and all the preparation of getting a book on the shelves. Please reinforce with your children the need to care for the books they borrow.

Kindergarten registration and registration for next Sept: is ongoing. If you know of families with K aged children for next year, please encourage them to register if they have not already as we are already submitting preliminary numbers for next September to the school district for budgeting purposes.

School Website: is continually updated and the calendar is full of all the upcoming dates.

Upcoming dates:

May

26 PAC meeting 6:30 pm library
28 Unique minds Div. 6, 7, 17
29 Clayburn open house 7 pm
30 Spirit day-Sandy Hill Swag day, wear blue/yellow

June

2 CDG Grade 5 tour 9:45-1:15 pm
3 Track meet Rotary Stadium Grade 4/5
4 IEP meetings
4 Popcorn Day
4 CDG open house 5:30-6:30 pm
5 IEP meetings
6 Freezee Friday #3
10 IEP meetings
10 Blue Heron Div. 16, 17
11 Sport Day!
12 Helm's Food Truck
18 Indigenous Award Lunch 11:45-12:30 pm
18 Div. 3 walking field 7-11 am
19 Preschool celebration outside 9:15-10:15 am
20 K/1 English/French to the movies
24 Grade 5 Leaving ceremony 1:15 pm
25 English K year end celebration pm
25 School Assembly 9 am
26 Last day for students
26 Cultus Lanke grade 4/5
26 Learning Summaries go home
27 Admin day, breakfast at 9 am