



PAC Meeting Minutes

Sandy Hill Elementary School

February 10, 2025

In person 6:30 pm to 7:30 pm

**Attendance:**

Brooke Kuyer- Chair, Phil Osler- Treasurer, Jas Hundal-Secretary, Barbi Rollings-Events Coordinator, Alicia Larsen- Fundraising Coordinator, Cathy Erickson-Principal, Sharon Phillips - Vice Principal

Regrets: Aimee Miedema- Vice Chair

**Approval for November meeting minutes:**

Phil motioned to approve the minutes and Alicia seconded. The minutes were approved.

**Principal's Report-Cathy**

Cathy shared the Principal's Report (attached)

**Welcome & Chair Report- Brooke**

Phase II of accessible playground: Approved and murals/paintings were discussed. Phase III is interior equipment and list will be compiled of what is needed. There is a need to add positions to PAC Executive. All PAC executive members have fulltime employment and/or parenting responsibilities. In order for school activities such as Book Fair, Hot Lunch, Popcorn Days to be successful parents will need to volunteer their time.

**Treasurer's Report - Phil**

Budget shared (see attached)

**Fundraiser Update/Report - Alicia**

See attached.

**Events Update/Report - Barbi**

Spring fair planning has started and basket donations will be needed. Next Funk Friday

proceeds will go to Heart and Stroke Foundation.



**Motion to Adjourn**

Phil motioned to adjourn. Barbie seconded. The meeting was adjourned at 7:30 pm.

**Parent volunteers needed. If parents are interested, please email**

**SandyHillPAC@gmail.com**

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Follow Us on Instagram: [www.instagram.com/sandyhillpac](http://www.instagram.com/sandyhillpac)

Email us: [sandyhillpac@gmail.com](mailto:sandyhillpac@gmail.com)

Hot Lunch, Fundraising & Newsletters: [sandyhill.parentcouncil.net](http://sandyhill.parentcouncil.net)



# École Sandy Hill Elementary

3836 Old Clayburn Road

Abbotsford, B.C. V3G 2Z5

Cathy Erickson, Principal

Sharon Phillips, Vice-Principal

Phone: 604-850-7131 Fax: 604-850-7219

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**February 10, 2025**

## **Principal's report to PAC**

**Carnaval week:** Hugely successful with a week of jigging, ice sculpture challenge, and the pancake breakfast. Along with a week of sledding! We used Cookies Grill in Chilliwack for the pancakes. \$770 for 1000 pancakes, we used approx. 20 bottles of syrup, paper plates, napkins and cutlery. Thanks to all the helpers, it was really smooth!

**One book, one school:** Students across the grades are having the same book as a read aloud. Mrs. Phillips has created all sorts of activities to go along with the read aloud and that is why there is a display in the hallway. The book is the Very Very Far North. And the plan was to encourage the reading culture in the school.

**Monitoring your child's health:** With the onset of flu/cold/COVID season, please monitor your child's health each morning. If they have been throwing up or have had a fever, please keep them at home until they are symptom free for 24 hours. Please do not send them to school with Tylenol to manage the fever. If it needs to be managed, they need to stay at home. If they have a cough or runny nose they cannot manage at school, they need to stay home. This will help combat the spread of illness throughout the class and school.

**Inside shoes:** All students need inside shoes. This helps keep out school clean. If families are unable to provide these due to financial difficulties, they can contact the office.

**Change of Clothes at school:** All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

**Dress for the weather:** Please send children with coats and boots. We do go outside in the rain, cold and even if it is not rainy, the fields can be muddy.

**Library Books:** All students should be using a Ziploc bag to keep their library books clean and dry. We have had high numbers of damaged books this year, including books that have been damaged by the first borrower. It is very disappointing. The parents are billed for the damaged books, but we have to go through the work of reordering, cataloguing and all the preparation of getting a book on the shelves. Please reinforce with your children the need to care for the books they borrow.

**French Immersion Lottery:** Parents have been notified and asked to confirm if they wish to have the spot.

**Kindergarten registration and registration for next Sept:** is ongoing. If you know of families with K aged children for next year, please encourage them to register if they have not already as we are already submitting preliminary numbers for next September to the school district for budgeting purposes.

**Parent Teacher conferences, Early Dismissal and Bookfair:** Early dismissal each day is at 11:58 am. The bookfair will run on these dates and times as long as we have volunteers. I am wondering if this is an event that we need to put aside if we cannot get the volunteers.

<b>Tuesday February 18th</b>	8:00am - 8:30am 12:35pm - 1:00pm 2:30pm - 3:00pm
<b>Wednesday February 19th</b>	8:00am - 8:30pm 1:00pm - 7:00pm
<b>Thursday February 20th</b>	8:00am - 8:30am 1:00pm - 2:30pm

**School Website:** is continually updated and the calendar is full of all the upcoming dates.

**Upcoming dates:**

**February**

- 1 Black History Month
- 3-7 Carnaval week
- 3-7 Fergus Dalton Jigging all week in PE
- 7 Pancake Day
- 10 PAC meeting online at 7 pm
- 14 Valentine's Day and Shared Learning
- 17 Family Day no school
- 19 Early dismissal Parent teacher conferences evening
- 20 Early dismissal Parent teacher conferences
- 21 Celebrate your culture day
- 21 Funky Friday Dance party-for the heart and stroke fund
- 21 Indigenous drumming project for Grade 5
- 26 Pink Shirt Day

**March**

- 14 Spirit Day-Beach Day
- 14 Fine Arts Performance-Ache Brasil 9 am
- 14-28 Spring Break



GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Dec 31, 2024)		\$15,679.87
24-Jan-25		Gaming income from Xmas 50/50		\$661.53	
			Ending Balance (as at Jan 31, 2025)		\$16,341.40
COMMITMENTS ON ACCOUNT					
			Total Cash Available (as at Jan 31, 2025)		\$16,341.40

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Dec 31, 2024)		\$165
			Ending Balance (as at Jan 31, 2025)		\$165

**Sandy Hill Fundraising Report  
Feb 10, 2025**

**Summary**

<b>Fundraiser</b>	<b>Timeline</b>	<b>Profit</b>
Art cards	Oct - Nov	1700.00 (approx)
Christmas VIP Raffle	December	334.00
Christmas 50/50	December	661.53
Cobs	Not running	0
Encorp Return it	Ongoing	76.60
Hot Lunches (3)	Ongoing	2447.63
Hot Lunches PAC Donations	Ongoing	236.00
Mabels Labels	Ongoing	150.24
Panago Gift Certificates	October	436.00
Popcorn Days (2)	Ongoing	732.04
Purdys Chocolates	November	517.39
	<b>Total</b>	<b>7,291.43</b>

**Proposed fundraisers:**

*February - Bake Sale (goal of \$300-500)*

*March - Panago (goal of \$300)*

*April - Growing Smiles Plant Fundraiser (goal of \$300 - \$500)*

*April - Break the Rules Day (goal of \$1000)*

*June - Sports Day 50/50 (goal of \$800)*

*Spring - Funky Fridays (goal of \$1500)*

*TBD - Carnival (goal of \$4000)*

*TBD - Hot Lunch (x 4, goal of \$3000)*

*TBD - Popcorn days (x 2 goal of \$700)*

*Total goal of \$11,900 - 12,300*

### Art Cards

Art made by students for Cards, Puzzles, Plaques and Ornaments.

Fundraiser timeline: November - 22nd

Cards - 808 x School Profit (\$.51 - \$1.10 per card): \$714.32

Puzzles - 10 x School Profit \$4 per: \$40

Plaques - 2 x School Profit \$6 per: \$12

Ornaments - 36 x School Profit \$4 per: \$144

Notebooks - 8 x School Profit \$4 per: \$32

Admin Fees \$0.75 per artwork submitted (\$.75 x 440 students) = \$330 in fees

**Profit: Approx \$1700**

*Notes: Not recommending for next year. This fundraiser is a lot of work for both teachers and fundraising coordinator, suggest every other year or move to another fundraiser. Trying community coupon books for 2025.*

*If we do Art Cards in the future there is another company (Created by kids) based out of Port Coquitlam to use with no admin fees, no minimum orders, more options, and better flexibility.*

### Christmas Raffle and 50/50

VIP raffle - online raffle for VIP parking and seating at the Christmas concerts

**Profit: \$334**

50/50 - online 50/50 promoted at the Christmas concert, through social media and December handout

**Profit: \$661.53**

### Cobs

Abbotsford (Highstreet and Gladwin) - mention your child goes to Sandy Hill Elementary! 5% of your sale is donated back to the school! (Pays out end of September and June)

**Current Balance: TBD**

### Encorp Return-it (bottle recycling)

Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

**Current Balance: \$76.60 (includes last years), \$46.70 raised this year, 29.90 last year**

*Notes: Total raised for all of last year was \$29.90. Hot lunch deposits profiting aprox \$15 each time. Suggest running some social and posting to school website.*



**Hot Lunch**

Hot lunches through hotlunches.net, three completed so far, four more proposed

**Current Profit: 2447.63**

Pac Donations through hotlunches.net, ongoing

**Current Profit: \$236.00**

**Mabel's Labels**

20% of purchases go to PAC. Labels promoted at Lost and Found and at Ready, Set, Learn event for new Kindergartens.

**Current balance: \$16.81**

*Notes: \$31.68 in May fundraising report. \$50.55 paid out in July, 82.88 paid out in September*

**Panago Gift Certificates**

Cost \$14, \$10 to Panago and \$4 to PAC. Plan to do two more, before spring break and summer break.

Fall fundraiser (Oct 15th - 28th): 119 certificates sold \$476, 4 unclaimed (\$40 expense to cover)

**Profit: \$436**

**Popcorn Days:**

Two completed this year, two more proposed

**Profit: \$732.04**

**Purdy's Chocolates:** 25% of purchases go to PAC.

Fall Campaign (Nov 4 - 27)

Funds raised : \$1971.00

**Profit: \$517.39**

**Current Funds Raised: Approx. \$7,291.43**