

PAC Meeting Minutes  
Sandy Hill Elementary School  
September 26, 2023  
6:30 PM to 8:05 PM



**Attendance:**

Brooke Kuyer- Chair, Alexis Wilson- Vice Chair, Jas Hundal-Secretary, Aimee Miedema- Fundraising Coordinator, Phil Osler- Treasurer, Barbi Rollings Events Coordinator, Cathy Erickson-Principal, Sharon Phillips - Vice Principal, Julia, Amanda Reid, Carolyn Good, Carmela and Leah.

**Gift Card Draw:**

Carmela - \$5 e card to starbucks

**Approval for June meeting minutes:**

Alexis motioned to approve minutes and Aimee seconded. The minutes were approved.

**Welcome, introductions & brief update - Brooke**

Brooke advised of a few wonderful events so far and her goals as PAC Chair:

To have open communication within group/with school staff

To create an environment where people want to volunteer and participate, make it fun

Have an executive council that feels heard and supported

- DPAC meeting every 4th Thursday of the month
- To do: inventory of current equipment/what we have access to etc
- Fundraising goals – Phil will speak on specifics, but goal is to get started on researching an accessible playground/determine what grants are available – ensure we meet the deadlines
- We need two volunteers for photo retakes – Julia and Barbi

**Principal's Report - Mrs. Erikson**

See attached

**Treasurer's Report - Phil**

See attached

## Fundraiser Update/Report - Aimee



### Ongoing Fundraisers:

Mabel's Labels: 20% of purchases go to PAC

-Handout given to teachers, and will go home this week

Emily Press Labels: 20% of purchases go to PAC

-Last year earned \$52.98

-Currently Earned \$40.02

Cobs - Abbotsford - mention your child goes to Sandy Hill Elementary! 5% of your sale is donated back to the school!

Boston Pizza - Both Abbotsford locations - write "Sandy Hill Elementary" on your receipt after paying, hand it back to the waitress and 5% of your total will come back to the school.

Encorp Return-it (bottle recycling) Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

-Last Year earned \$24.90

### Planned Fundraisers:

Panago Gift Certificates: Plan to start Oct 5th

-Cost \$14, \$10 to Panago and \$4 to PAC

Monies planned for Grade 5

Break the Rules day: One of top earners. Earned \$1,159.20 last year.

Can we do more than 1 this year?

Carnival: Biggest event, earning \$4,608.72 last year. Plans to create a planning committee



Popcorn: Previously charged \$1.50 - Costed \$1 per bag

This year PAC is going to try Coconut oil. Reducing cost to \$0.20 per bag and considering charging \$2

HotLunch: Last Year earned \$5,654.38. Expect to earn a similar amount. Hot Lunch fees will no longer be paid by PAC and will be added to order for each student.

### **Events Update/Report - Barbi**

Picture day went well, meet the parents, kindergarten meet and greet and Friday is Grade 5 Pizza night.

### **Open Discussion**

Discussed future meetings, likely Tuesday evenings, all parents welcome.

### **Motion to Adjourn**

Leah motioned to adjourn. Barbi seconded. The meeting was adjourned at 8:05 PM.

**A big Thank you to all who attended the first PAC meeting of the year!**

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Email us: [sandyhillpac@gmail.com](mailto:sandyhillpac@gmail.com)

Hot Lunch, Fundraising & Newsletters: [sandyhill.parentcouncil.net](http://sandyhill.parentcouncil.net)

# Sandy Hill PAC Budget 2023/2024

## Gaming Grant

Field Trips	\$20 per student (Pre-Approved provided Gaming approves our application)
Other Items	Requested by school admin and voted on at PAC meetings throughout the year

## General Acct

	Current Year 2023/2024		Last Active Year 2022/2023		Past Years 2021/2022	
	Proposed	Actual	Proposed	Actual	Proposed	Actual April 2022
Operating Expenses	\$1,000.00	\$0.00	\$1,000.00	\$1,124.54	\$1,000	\$561.32
Emergency Supplies	\$400.00	\$0.00	\$400.00	\$0.00	\$400	\$92.32
Sunshine Fund	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000	\$0.00
Small Manipulatives	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000	\$982.94
Fine Arts	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000	\$0.00
BookFair	\$200.00	\$0.00	\$200.00	\$0.00	\$200	\$0.00
Sports Day	\$1,000.00	\$0.00	\$1,000.00	\$331.60	\$1,000	\$0.00
Grade 5 Hoodies or T-Shirts	\$2,000.00	\$0.00	\$2,000.00	\$1,905.04	\$2,000	\$1,502.58
Grade 5 BBQ or Other Event	\$500.00	\$0.00	\$500.00	\$631.06	\$500	\$262.25
Pancake Breakfast	\$500.00	\$0.00	\$500.00	\$0.00	\$500	\$0.00
Teacher Appreciation	\$1,500.00	\$0.00	\$1,500.00	\$1,396.28	\$1,500	\$107.37
Gym Equipment	\$2,500.00	\$0.00	\$2,500.00	\$1,824.64	\$2,500	\$2,641.07
Carnival	\$2,500.00	\$0.00	\$2,500.00	\$1,494.68	\$2,500	\$0.00
Membership Fees	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000	\$0.00
<b>TOTAL</b>	<b>\$16,100.00</b>	<b>\$0.00</b>	<b>\$16,100.00</b>	<b>\$8,707.84</b>	<b>\$16,100</b>	<b>\$6,149.85</b>

## Account Descriptions

- Membership Fees: Eg. BCCPAC Conference attendance, CPF Membership
- Small Manipulatives: Classroom Supplies for lower grades. Eg. Lego etc
- Sunshine Fund: Eg. Flowers for someone going through loss and grief
- Operating Expenses: This includes all expenses to run the PAC as an organization.  
Eg: Bank Fees, Fees to order blank cheques, Food & Coffee for PAC Meetings  
Annual parentcouncil (Hot Lunch) Subscription,  
Treasurer Laptop maintenance etc.
- Emergency Supplies: Provide granola bars at beginning of the year for the school emergency kit. Bars can be used on sports day at end of year to prevent waste
- Fine Arts: Provide items necessary for volunteers to run book fair, including snacks, and any items not covered under operating expenses
- BookFair: Reimburse school for items purchased for sports day such as ribbons, sponges, etc
- Sports Day: Subsidise purchase of custom signed t-shirts (or sweaters) for grade 5s. Grade 5's could also do a fundraiser to raise the amount in this account
- Grade 5 T-Shirts: Provide a BBQ in Sept for grade 5's & their families. PAC will also charge a \$1 fee for each person who wants to attend. Funds not spent at the Pizza Party can be utilized for the leaving ceremony.
- Grade 5 Pizza Party: Run in conjunction with french week in January. PAC subsidises this event, and there is a charge to attend.
- Pancake Breakfast: Run teacher appreciation events through the year
- Teacher Appreciation: Reimburse school for purchase of new gym equipment each year
- Gym Equipment



## École Sandy Hill Elementary

3836 Old Clayburn Road  
Abbotsford, B.C. V3G 2Z5  
Cathy Erickson, Principal  
Sharon Phillips, Vice-Principal  
Phone: 604-850-7131 Fax: 604-850-7219

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**September 26, 2023**

**Principal's report to PAC**

**Thank you to all our parents for your support as we begin another school year!**

**Staffing:** As you have heard, there are teacher shortages which are impacting the school districts across BC and Canada. Div. 14, Grade 4/5 is currently staffed by a TOC, Mr. Glenn until Nov. 6 when Maryse Bonneau will take over until Madame Rodriguez returns in early December. It literally is taking a village to inject French language instruction into the class, and we are so grateful to all who have stepped up to help with this both in our district, our parent community and our staff. Mr. Glenn is an experienced teacher and has built a wonderful, caring, engaged classroom community with the students. He has travel plans for Nov. We are so grateful he agreed to stay with the class until then.

**Enrolment:** 450 students across 20 divisions, very much the same enrolment as last year. Our classrooms are quite full.

**Parking lot and the Pick up lanes:** Are working smoothly for the most part. We are asking families to always pull as far forward as they can, parents stay in the vehicle, kids exit quickly. This is the boot and scoot lane. Parents should not be parking in the staff parking at all. And we are asking families to not walk through the staff parking lot at the start and end of the day but use the sidewalk or paved area by the gaga ball pit. It is not safe for anyone to be walking through the parking lot.

By-law has been driving by and ticketing those parking illegally. For example, directly opposite the school bus loop on Sandy Hill road. This is a no stopping, no parking zone and is clearly marked with signage.

**Truth and Reconciliation week:** Our students are all engaged in learning about residential schools. It is our collective responsibility as educators to work actively to teach about the ongoing impact of residential schools on Indigenous children who did not make it home, survivors and their families. As we know from Justice Murray Sinclair, chair of the Truth and Reconciliation Commission, education got us into this mess, education will get us out. Calls to action 62 and 63 are directly related to education. Standard 9 of the BC College of Teachers, teaching standards calls for educators to weave Indigenous ways of knowing and learning into our everyday curriculum.

**Dogs on the grounds:** Thank you to all the parents who are cooperating with no dogs on the grounds.

**Thanksgiving Food Drive:** non perishable food is being collected until Oct. 6 for the food bank.

**Parent Teacher Interviews:** We are continuing with the format we used for the first interviews on Oct. 18 and 19 with evening conferences on Oct. 19. We are trying to increase parent and student voice and are going to focus these interviews with asking questions of parents and listening to what you can share about your children. There will be opportunities for you to ask the teacher questions as well, but we really want to take this time to learn from parents.

**School Improvement Plan:** The school improvement plan is on the school website!

**School Website:** is continually updated and the calendar is full of all the upcoming dates

**Student Behaviour is excellent!**

### **September**

26 Thanksgiving food drive Sept. 23-Oct. 6  
27 Grade 5 welcome party 5:30-7  
28 Orange Shirt Day  
29 Non instructional Day  
30 National Day for Truth and Reconciliation

### **October**

2 Truth and Reconciliation no school  
6 Food drive bin pickup  
9 Thanksgiving no school  
12 Popcorn day  
12 Div. 8, 9, 10, 11, 12, 13 to Greendale Acres  
18 Parent teacher conferences early dismissal at 11:56 am  
19 Parent teacher conferences early dismissal at 11:56 am, evening conferences  
19 Photo retakes  
20 Non Instructional day  
23 Fruit and Veg delivery-apples  
27 Hot lunch day  
31 Halloween, wear orange or black or Halloween costumes