



PAC Meeting Minutes

Sandy Hill Elementary School

November 7, 2023, 2023

6:30 PM to 7:29 PM

Attendance:

Brooke Kuyer- Chair, Alexis Wilson- Vice Chair, Jas Hundal-Secretary, Aimee Miedema-Fundraising Coordinator, Phil Osler- Treasurer, Barbi Rollings-Events Coordinator, Cathy Erickson-Principal, Sharon Phillips - Vice Principal, Chloe and Naomi.

Gift Card Draw:

\$10 completed and Barbie won.

Approval for October meeting minutes:

Jas motioned to approve the minutes and Brooke seconded. The minutes were approved.

Principal's Report-Cathy

November 7, 2023

Principal's report to PAC

Thank you to all our parents for your support!

Staffing: Mr. Glenn has been teaching in Div. 14 but as a retired teacher, has travel plans. Mme. Bonneau has taken over and will fill the position until Mme. Rodriguez returns from mat leave on Dec. 4.

Mrs. Hayes will complete her gradual return to work this week and will be teaching in the grade ½ class on Mondays and Tuesdays. Mrs. Toro-Chacon will be a priority TOC on Mondays and Tuesdays at Sandy Hill and then teaching the grade ½ class Wednesday to Friday

Closed Campus

All district schools are closed campuses and include school district fields and playgrounds. This means that all visitors are required to first report to the school office during school hours.

Only staff and students should be on school grounds except for visitors who have CHECKED IN AT THE OFFICE and have an approved reason for being on the grounds. It is difficult for us to provide proper security when unknown adults are in the school yard. Please understand that the goal is not to limit your access to your child. Office staff are happy to sign in visitors or call students to the office as needed. The goal of a closed campus is to ensure that we always know who is on school property. A closed campus does mean that

parents have limited access, which requires signing in. This is done to help us keep your child and all students safe!



If you would like more information, please refer to Administrative Procedures AP325.

Poppy Donations: This has been added to school cash so that families can donate. All students receive a poppy on Thursday in time for the assembly. As of this morning we were at \$145.

Adopt a family and the Christmas Bureau: We are collecting for the Adopt a family again this year. We will also be collecting for the Christmas Bureau, starting later this month until Dec. 15 for general food and new toy donations, socks, PJs etc.

Christmas concert ticket sales will be donated to Matthew's house/Canuck Place.

Funky Friday Dance Parties The students love dance parties in the gym at lunch time. We have our first official monthly Funky Friday dance party on Nov. 17. Students can participate by bringing a loonie which will go towards the PAC accessible playground fund.

Caring and Connected School Goal: We plan to have monthly assemblies and then work on a theme for the month. This month's theme is empathy. The teachers will select students who have gone above and beyond practicing empathy at the next assembly, and they will be presented with Brag tags to hang on their backpacks.

October-Kindness

November-Empathy

December-Gratitude

January-Perseverance

February-Respect and responsibility

April-Honesty and integrity

May-Courage

June-no theme but May brag tags will be presented.

School planners and pochettes: These have been added to school cash online. We ask parents to pay for these promptly following the link in school cash online.

Monitoring your child's health: With the onset of flu/cold/COVID season, please monitor your child's health each morning. If they have been throwing up or have had a fever, please keep them at home until they are symptom free for 24 hours. Please do not send them to school with Tylenol to manage the fever. If it needs to be managed, they need to stay at



Shining with Pride ~ Rayonné avec fierté

home. If they have a cough or runny nose they cannot manage at school, they need to stay home. This will help combat the spread of illness throughout the class and school.

Change of Clothes at school: All students, K-5, should have a change of clothes at school or in their backpack. Slips in mud for all, and bathroom accidents for littles happen and having a change at school really helps kids take care of the problem quickly.

Dress for the weather: Please send children with coats and boots. We do go outside in the rain and even if it is not rainy, the fields can be muddy.

Lost and Found: Thank you so much for spreading out the lost and found. We ask families to please label their kids coats and belongings. The lost and found was overflowing!!!!

Christmas Concert: Dec. 12 and 13. We will need parents to set up chairs and staging and decorate the foyer etc.

Fruit and Veg: We need some parent help with the Fruit and Veg deliveries. Mrs. Fetterly is finding it too time consuming for her class. She is asking for parent help to sort the fruit into bins and then her students will deliver it. This happens about twice a month.

School Website: is continually updated and the calendar is full of all the upcoming dates.

Student Behaviour is excellent!

Thank you everyone!!!

November

9 Remembrance Day Assembly

10 Pro-d day

13 No school for Remembrance Day

14 Diwali and Diwali assembly

16 Fine Arts Presentation-Azumi drumming 1 pm

17 Funky Friday Dance party \$1 donation

23 Hot lunch

30 Spirit Day-go to workday "dress up like you are going to work"

December

8 First term reports go home.



12 Christmas Concert
13 Christmas Concert
15 Hot lunch
15 Funky Friday dance party \$1 donation
18 Winter/Christmas Spirit week begins-seasonal shirts/sweaters
19 Christmas/seasonal Hats
20 Wear red and green
21 Christmas/seasonal socks
22 PJs and Popcorn Day
23 Winter break begins.
January
8 school resumes

Cathy requested help with Fruit and Vegetable delivery (Barbi and Alexis volunteered)

Quote for T.V. in multipurpose room 75". Commercial Grade \$2000. Consumer Grade \$1599. PAC voted on Commercial grade and it was approved.

Connecting with Facilities Manager, Justin Edwards.

There was smoke at the school last week, no fire and the fire department attended to clear the smoke.

Welcome, Introductions & Chair Report- Brooke

Brooke discussed keeping to timeline of 60 minutes of meeting.

Pancake breakfast is going to be held and PAC committee members would like to have the cost covered. Voted and approved.

Christmas Concert fundraising for raffle baskets. Letter drafted by PAC and canvassing to local business and artists for donations to start mid November.

Accessible playground narrowed down to Swing-time as a vendor. The initial quote is \$140,000 and PAC will be working with facilities to see what costs can be decreased.



Any donations that require receipts, the payments can be made to school district and then directed specifically to Sandy Hill.

Cancel formal PAC meeting Dec 5 - approved

Treasurer's Report - Phil

See attached budget.

Fundraiser Update/Report - Aimee

See attached.

PAC discussed bake sales in the New Year to have a variety of baked goods that parents can purchase for special occasions.

Social Media and Vice Chair- Alexis

Alexis advised that earthquake kits need to be check the expiry dates for the granola bars and water bottles. Also need to set date for cleaning the 'crawl space' dungeon.

Events Update/Report - Barbi

Taco Bar for Parent Teachers Conferences was a hit! PAC cooked and arranged a full taco bar in appreciation of the teachers.

Carnival Committee members will be arranging a meeting shortly to start planning the event for February 2023.

The PAC decorated for fall and we will be also decorating for Diwali.

Open Discussion

Next meeting for PAC and Executive will be in the new year.

Zoom will also be set up so parents can join in online.

Motion to Adjourn

Alexis motioned to adjourn. Aimee seconded. The meeting was adjourned at 7:29 pm.

Follow Us on Facebook:

<https://www.facebook.com/profile.php?id=61551447533239>

Follow Us On Instagram: www.instagram.com/sandyhillpac

Email us: sandyhillpac@gmail.com

Hot Lunch, Fundraising & Newsletters: sandyhill.parentcouncil.net



TREASURER'S REPORT - OCTOBER 2023

GENERAL ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Sep 30, 2023)		\$24,115.63
06-Oct-23		Parent Council Online (Bambora)		\$3,303.86	
06-Oct-23	855	Teacher Appreciation	\$64.99		
06-Oct-23	854	Teacher Appreciation	\$200.75		
10-Oct-23		Parent Council Online (Bambora)		\$1,482.77	
10-Oct-23	856	Teacher Appreciation	\$246.07		
11-Oct-23		Parent Council Online (Bambora)		\$609.58	
11-Oct-23		Parent Council Online (Bambora)		\$219.45	
12-Oct-23		Parent Council Online (Bambora)		\$282.21	
12-Oct-23		Parent Council Online (Bambora)		\$426.28	
12-Oct-23		Parent Council Online (Bambora)		\$722.28	
12-Oct-23		Cobbs Fundraiser		\$105.00	
12-Oct-23		Parent Council Online (Bambora)		\$775.16	
13-Oct-23	857	Teacher Appreciation	\$145.87		
13-Oct-23	860	Grade 5 Events	\$153.37		
13-Oct-23	859	Teacher Appreciation	\$297.41		
16-Oct-23		Parent Council Online (Bambora)		\$1,432.13	
16-Oct-23	858	Fall Décor	\$145.48		
17-Oct-23		Parent Council Online (Bambora)		\$1,146.85	
17-Oct-23		Parent Council Online (PayPal)		\$4,481.59	
18-Oct-23		Parent Council Online (Bambora)		\$277.45	
18-Oct-23		Parent Council Online (Bambora)		\$417.95	
18-Oct-23		Parent Council Online (Bambora)		\$596.12	
18-Oct-23	861	Fall Décor	\$22.36		

19-Oct-23		Parent Council Online (Bambora)		\$968.15	
20-Oct-23		Parent Council Online (Bambora)		\$305.75	
23-Oct-23		Parent Council Online (Bambora)		\$215.37	
24-Oct-23		Parent Council Online (Bambora)		\$252.68	
25-Oct-23		Parent Council Online (Bambora)		\$73.16	
25-Oct-23		Parent Council Online (Bambora)		\$120.05	
25-Oct-23		Parent Council Online (Bambora)		\$164.50	
26-Oct-23		Parent Council Online (Bambora)		\$240.65	
27-Oct-23		Parent Council Online (Bambora)		\$88.01	
30-Oct-23		Parent Council Online (Bambora)		\$257.65	
30-Oct-23	866	Parent Teacher Interview Taco Bar	\$124.15		
31-Oct-23		Parent Council Online (Bambora)		\$62.33	
		Total Income and Expenses	\$1,400.45	\$19,026.98	
		Ending Balance (as at Oct 31, 2023)			\$41,742.16
		COMMITMENT ACCOUNT			
		Total Cash Available (as at Oct 31, 2023)			\$41,742.16

GAMING ACCOUNT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
			Balance Forward (as at Sept 30, 2023)		\$9,717.02
05-Oct-23		Province of BC (Gaming Grant)		\$8,980.00	
			Ending Balance (as at Oct 31, 2023)		\$18,697.02
		COMMITMENT IN SION ACCOUNT			
			Total Cash Available (as at Oct 31, 2023)		\$18,697.02

CASH FLOAT

TRANSACTION DATE	CHQ#	DESCRIPTION	EXPENSE	INCOME	BALANCE
		(Float is kept in PAC safe in the Pac Kitchen)			
			Balance Forward (as at Sep 30, 2023)		\$230
			Total Cash Available (as at Oct 31, 2023)		\$230

Sandy Hill Fundraising Report
Nov 7/23

Mabel's Labels: 20% of purchases go to PAC

Current balance: \$15.08

Emily Press Labels: 20% of purchases go to PAC

Current balance: \$90.18

Labels promoted at Lost and Found. Plan to promote more during deals and at Ready, Set, Learn event for new Kindergartens

Cobs - Abbotsford (Highstreet and Gladwin) - mention your child goes to Sandy Hill Elementary! 5% of your sale is donated back to the school!

Paid out: \$105 - **Current Balance:** TBD

(Pays out end of September and June)

Encorp Return-it (bottle recycling) Take your bags of refundable containers to any of the Express locations. Once there, enter in the school phone number (604-850-7131) and confirm the account name(Sandy Hill Elementary) on the screen. Enter the number of bags you have then place the labels it prints onto the bags and place in the designated bin. Our school PAC account will be credited.

Current Balance: \$7.25

PAC Donation (through HotLunch): Optional \$1 Donation button added to every HotLunch order.

Current Balance: \$423

Panago Gift Certificates: Oct10-Nov22

Cost \$14, \$10 to Panago and \$4 to PAC

Current Balance: \$492

Popcorn: Price \$1.50/Bag, Cost to make approximately \$0.20/Bag. New recipe of just Coconut oil and salt. Will see if cost changes.

Current Balance: \$793

Spirit Wear: Balance maybe affected by certain items not meeting quantity requirements. May differ \$35+. Julia Christiansen heading Spirit Wear and Grade 5 Hoodies.

Current Balance: \$205.85

Purdy's Chocolates: 25% of purchases go to PAC. Orders close Nov 19th, Pick up Dec 1st. Plan to do another for Easter.

Current Balance: \$490.94

Art Cards: Art made by students for Cards, Puzzles, Plaques and Ornaments. School Profit margin approx. 30%-35%. Orders close Nov 8th.

Cards - 1608 x School Profit approx \$0.90/card : \$1447.20

Puzzles - 24 x School Profit \$4 per : \$96

Plaques - 5 x School Profit \$6 per : \$30

Ornaments - 51 x School Profit \$4 per: \$204

Admin Fees \$0.75 x Per item (1688) : \$1266

(Admin fees waived if we do a second run in the same school year)

Current Balance: Approx. \$511.20

Funky Friday Dance Party: Students bring a loonie to participate in a fun noon hour dance! Plan to do it once a month. Next dances are Nov 17th and Dec 15th.

Carnival: Biggest event, earning \$4,608.72 last year.

Break the Rules day: One of top earners last year. Earned \$1,159.20 last year.

HotLunch: Last Year earned \$5,654.38. Expect to earn a similar amount this year

Current Funds Raised: Approx. \$3,028.50