



Field Trip Volunteer Guidelines

All field trip chaperones are critically important in helping keep our students safe and engaged while participating in a learning activity off of school grounds. We require parent/guardian support when offering off-site learning experiences for our students and ask that all chaperones adhere to the following guidelines:

1. Provide cell phone contact information to the teacher.
2. All school behavioural expectations are in effect for all field trips and we ask chaperones to help monitor these expectations.
 - a. Students are to listen to directions from the teacher/chaperone.
 - b. Students are to remain with their group at all times.
 - c. Students are to act in a respectful manner.
3. To report any issues regarding behavior or safety concerns to the teacher immediately.
4. To adhere to the teacher guidelines for the specific site.
 - a. You will be assigned to a group that may or may not include your child.
 - b. You will be expected to remain with your group or at your assigned station for the duration of the field trip.
 - c. Please do not purchase special treats or experiences/outings for your group or your child.
 - d. Please adhere to the itinerary with no deviations. Be sure to return to meeting sites on time with all your students.
5. Chaperones are asked to commit to the whole experience not just elements they prefer. We require chaperones to be available on the bus going to the event, during event, and returning from the event. If you are unable to meet the full requirements of the field trip chaperone expectations, please let the teacher know in advance and he/she will arrange for an alternate chaperone to take your place.
6. Chaperone's attention is to be focused on students and their safety (please refrain from texting, telephoning, etc.)
7. Please do not post any photos of our students on your personal social media pages.
8. If the students have been asked to bring a bag lunch, parents are expected to bring a bag lunch as well. They are not to leave their group (or take their child) to buy lunch.
9. Washroom guidelines: when possible, arrange a 'group visit' to the washrooms prior to/immediately following the experience/learning portion of the field trip. Should a student require to go to the washroom during the learning experience: 1) the floater chaperone is to escort the child to the washroom; or 2) the group leader will take the child to the washroom and assign responsibility of the rest of the group to another chaperone until you return to the session with the child.
10. Please remember that this is a school field trip and chaperones are expected to refrain from coarse or suggestive language, smoking, vaping or consuming mind-altering substances.

I have read the guidelines written above and agree to adhere to them and follow the teacher's direction during the field trip.

Signature